

**City of Glidden**  
**APPLICATION FOR FACILITY RESERVATION**  
(FEES DUE WITH COMPLETED APPLICATION)

NAME (must be at least 18 years old) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Alternate Telephone (\_\_\_\_) \_\_\_\_\_

E-MAIL \_\_\_\_\_

DATE REQUESTED \_\_\_\_\_ (day of week \_\_\_\_\_)

**Facility:**

\_\_\_\_\_ Kruger Shelter Rental - (cap. 128) Location: 223 W 7th Street

\_\_\_\_\_ City Park Shelter Rental - (cap. 150) Location: 325 E 3<sup>rd</sup> Street

\_\_\_\_\_ (City Park Open Shelter Rental – First come-first served basis (cap. 48)

\_\_\_\_\_ Northland Park Shelter Rental - (cap. 48) Location: 19954 Sherwood Avenue

\_\_\_\_\_ Library Meeting Room Rental - (cap. 60) Location: 110 Idaho Street

\_\_\_\_\_ Picnic Table Rental - \$2.00 per table (within City limits only)

FEES SUBJECT TO CHANGE DUE TO ANNUAL REVIEW

All city buildings are non-smoking facilities.

The facility is available on the rental day only.

Hours available from 8:00 am to 12:00 midnight

The undersigned hereby agrees to abide by all the rules governing building rentals set forth by the City of Glidden. I also agree that I or my organization will pay the required building rental fee and deposit. I understand that the City of Glidden may retain the deposit fee to cover the cost of any damage incurred during rental. I will reimburse the City of Glidden for all damages incurred during the rental period with a cost greater than that of the required deposit fee. Deposit will be refunded in full if all rules and regulations set forth by the City of Glidden are followed and no damage is incurred to the building during rental period. If notice of cancellation is received thirty days prior to reservation date, the rental fee will be credited towards another rental. In case of weather cancellation, the rental fee may be credited towards another rental. If key is lost, you are responsible for re-keying the entire facility again. Key \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Kruger Fee \$75.00  
City Park- \$75.00

City official \_\_\_\_\_ Date \_\_\_\_\_

Kruger Deposit \$100.00  
City Park Deposit \$100.00

Deposit check will be shredded unless marked to send back. \_\_\_\_\_ Other Facility Deposit \$25.00  
Both checks are payable to City of Glidden: P.O. Box 349 Glidden, IA 51443