

## **GLIDDEN CITY COUNCIL**

**Monday, July 10, 2023**

The Glidden City Council met in regular session on Monday, July 10, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, Tony Ball, Seth Johnson and Pat Fay were present. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- June 2023
- b. Approve Treasurer's Report- June 2023
- c. Approve Expense & Revenue Summary Report- June 2023
- d. Approval of Claims Report & Authorize Payment- June 2023
- e. Consider In-Kind Donation for Fundraiser

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing Regarding the Sale of the City Interest in Real Estate- Lots 6 & 7, West View Subdivision at 5:33 pm.

City Clerk/Administrator Peterson informed the Council that she had received an email from the potential buyers stating the house they were proposing to move into will not work for the lots due to setbacks and layout of the house. They would like to hold off on the purchase at this time.

Motion by Linde, seconded by Freml, to close the Public Hearing Regarding the Sale of the City Interest in Real Estate- Lots 6 & 7, West View Subdivision at 5:35 pm.

Motion by Ball, seconded by Freml, to reject Resolution #2023-25 Resolution for the Sale of the City Interest in Real Estate- Lots 6 & 7, West View Subdivision. Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Johnson, seconded by Freml, to approve Pay Estimate #26-King Construction- \$6,650.00. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve FFA Alumni Fireworks Request- August 4, 2023. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Freml, to approve Computer Repair & Service Estimate for Barracuda Email Protection. Roll call: all ayes. Motion carried.

Administrator Assistant Clerk Buss entered the meeting.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

Administrator Assistant Clerk Buss reported her retirement to the Council and thanked them and the City Clerk/Administrator for her time with the City.

City Clerk/Administrator Peterson reported to Council on grant applications submitted this past week, discussed job posting, water treatment facility report from Jetco coming soon, Liberty Rock plaza formed up, and roof damages update. No Council action.

Motion by Freml, seconded by Linde, to adjourn at 6:13 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

**GLIDDEN CITY COUNCIL**

**Monday, July 24, 2023**

The Glidden City Council met in regular session on Monday, July 24, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, Tony Ball, and Pat Fay were present. Council member Seth Johnson was absent from the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Fay, seconded by Ball, to approve the consent agenda:

- a. Approve Treasurer’s Report- June 2023
- b. Approve Expense & Revenue Summary Report- June 2023
- c. Receive and File
  - 1. PeopleService report- June 2023
  - 2. Sheriff’s report- June 2023
  - 3. Library Board minutes- June 2023
- d. Approve Permits
  - 1. Jamey Janning- porch

Roll call: all ayes. Johnson absent. Motion carried.

Mayor Hartwigsen opened the Public Hearing Regarding the Status of Funded Activities- Housing Rehab Project at 5:32 pm.

Karla Janning, Region XII, reported that Glidden received \$338,000 of CDBG funds to provide exterior rehabilitation assistance to six homeowners and architectural barrier removal to two homeowners at or below 80% of the county AML. The assistance is in the form of a 5-year forgivable loan and targets exterior housing sustainability issues and architectural barrier

removal. Qualified homeowners throughout the city limits are eligible for consideration. An amendment to change (1) architectural barrier removal project to an Exterior Rehabilitation project was approved in November 2022.

Construction is complete on six projects. The seventh project just started and the eighth project will begin later this summer. All projects will be complete by the program completion date of 10/31/2023. Expenditures to date include \$132,627.00 in rehabilitation, \$22,413.00 in technical services and \$4,658.00 in administrative fees equaling \$156,698.00 (47%) of the total CDBG funds. 100% of the funds spent benefit LMI households.

No additional audience or Council comments were received.

Motion by Ball, seconded by Freml to close the Public Hearing Regarding the Status of Funded Activities- Housing Rehab Project at 5:36 pm. Roll call: all ayes. Johnson absent. Motion carried.

Mayor Hartwigsen asked Janning for an update on the Workforce Housing Tax Credit Grant Application. Janning provided a grant notification timeline and will follow up with the Council later as to if the grant will be awarded or not. No Council action.

Motion by Ball, seconded by Fay, to approve Third Amendment to Engineering Agreement-Veenstra & Kimm- Wastewater Treatment Improvement Project. Roll call: all ayes. Johnson absent. Motion carried.

Tyler Manning, PeopleService, reported on the W 6<sup>th</sup> St lift station rehabilitation, Well 8 rehabilitation, and discussed a ongoing resident backup issue.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson discussed potentially starting a curb and gutter replacement program and provided a very quick update on RAGBRAI.

Motion by Ball, seconded by Freml, to adjourn at 5:52 pm. Roll call: all ayes. Johnson absent. Motion carried.

By \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin

Attest \_\_\_\_\_  
Roger Hartwigsen, Mayor

**GLIDDEN CITY COUNCIL**

**Monday, August 14, 2023**

The Glidden City Council met in regular session on Monday, August 14, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, Tony Ball, Seth Johnson and Pat Fay were present. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve the consent agenda:

- a. Approve Minutes- July 2023
- b. Approve Treasurer's Report- July 2023
- c. Approve Expense & Revenue Summary Report- July 2023
- d. Approval of Claims Report & Authorize Payment- July 2023
- e. Approve Building Permit
  1. Dave Hamilton- Garage Addition

Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Linde, seconded by Freml, to approve Resolution #2023-25 Records Retention. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson discussed interview committee for open position, recent dog attack and nuisance complaints, request for amber color bulb in street light, Aquatic Center annual inspection, Hall Law Office update, recent incidents over the weekend vehicle and pool related, and upcoming annual meeting invites from business partners. No council action.

Motion by Johnson, seconded by Freml, to adjourn at 6:05 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

**GLIDDEN CITY COUNCIL**

**Monday, August 28, 2023**

The Glidden City Council met in regular session on Monday, August 28, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, Tony Ball, Seth Johnson and Pat Fay were present. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Receive and File
  1. PeopleService report- July 2023
  2. Sheriff's report- July 2023
  3. Library Board minutes- July 2023
- b. Approve Permits
  1. JR Whitver- open porch
  2. Dillon & Jordan Feld- patio, sidewalk, concrete slab, fence, driveway
- c. Approve Temporary Street Closure- Downtown Fall Fest

Roll call: all ayes. Motion carried.

No citizens forum.

Marcus Stoltenberg, King Construction, addressed the Council regarding the status of the Wastewater Plant Project and the reasoning behind why King Construction is not in agreement with Change Order #3 and Pay Estimate #27. No Council action.

Motion by Freml, seconded by Fay, to table Change Order #3 – Wastewater Treatment Improvement Project -\$20,000. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Freml, to table Pay Estimate #27- King Construction-\$196,777.50. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve Water Plant Control System Upgrade Proposal from Jetco. Roll call: all ayes. Motion carried.

Tyler Manning, PeopleService, reported on the recent Manhole Restoration work and Well #8 rehab condition. No Council action.

Motion by Ball, seconded by Johnson, to offer the Part-Time Administrative Assistant Position. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze reported on upcoming events and has been contacted by Rochelle Heiman about her proposal to plan a Hallmark market in Downtown Glidden this fall. No Council action.

City Clerk/Administrator Peterson reported on recent Renze grant award to replace metal climbing structure and metal spring toys at the City Park and on the upcoming Kruger Grant applications. No Council action.

Motion by Freml, seconded by Fay, to adjourn at 6:47 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

## **GLIDDEN CITY COUNCIL      Monday, September 11, 2023**

The Glidden City Council met in regular session on Monday, September 11, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, Tony Ball, and Pat Fay were present. Council member Seth Johnson was absent from the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Johnson absent. Motion carried.

Council members discussed Cody Farrell’s request for a water connection exception. Motion by Ball, seconded by Freml, to approve the consent agenda and include the approval of the water connection exception for the accessory building:

- a. Approve Minutes- August 2023
- b. Approve Treasurer’s Report- August 2023
- c. Approve Expense & Revenue Summary Report- August 2023
- d. Approval of Claims Report & Authorize Payment- August 2023
- e. Approve Building Permit
  1. Cody Farrell- Accessory Building
  2. Johnny Ramirez-Addition
  3. Nate Thompson- Accessory Building
  4. Matthew Ware- Patio and Sidewalk

Roll call: all ayes. Johnson absent. Motion carried.

No citizens forum.

Motion by Linde, seconded by Ball, to approve Resolution #2023-26 Set Wage. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Ball, seconded by Freml, to approve Change Order #3 – Wastewater Treatment Improvement Project-\$10,000. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Freml, seconded by Ball, to approve Pay Estimate #27- King Construction-\$206,777.50. Roll call: all ayes. Johnson absent. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

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City Clerk/Administrator Peterson reported on pending quote from Metering and Technology Solutions regarding upgrades to meter reading equipment and software. No Council action.

Motion by Freml, seconded by Ball, to adjourn at 5:49 pm. Roll call: all ayes. Johnson absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

## **GLIDDEN CITY COUNCIL      Monday, September 25, 2023**

The Glidden City Council met in regular session on Monday, September 25, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, Tony Ball, Seth Johnson and Pat Fay were present. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

a. Receive and File

1. PeopleService report- August 2023

2. Sheriff's report- August 2023

3. Library Board minutes- August 2023

b. Approve Permits

1. Mike Rath- Garage Lean-to

c. Approve Energy Rebate

1. Jerry & Ann Dentlinger- Dishwasher

d. Approve Liquor License- Lucky Wife Wine Slushies

e. Approve Liquor License Renewal-Old Bank Bar & Grill, Las Margaritas,

Glidden Grocery

Roll call: all ayes. Motion carried.

No citizens forum.

Tyler Manning, PeopleService, reported a clerical error on his PeopleService report which will be corrected, then updated the Council on the lift station near ICP recent pump repairs and updated the Council on a recent sewer main clog issue that has since been cleared. No Council action.

Motion by Freml, seconded by Johnson, to approve Resolution #2023-27 Set Employee Wage. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson reported water plant siding damage according to adjuster, reported on insurance funds from City Park enclosed shelter roof to be applied to the new shelter house fund, update regarding Hall Law Office, and discussed date of next Council meeting. No Council action.

Council member Johnson discussed street maintenance projects going forward regarding alley paving. Council members discussed potential next street projects and ways to track requests regarding deteriorating streets and alleys for future projects. No Council action.

Motion by Ball, seconded by Linde, to adjourn at 5:58 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

## **GLIDDEN CITY COUNCIL**

**Monday, October 9, 2023**

The Glidden City Council met in regular session on Monday, October 9, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Bob Linde, and Tony Ball were present. Council member Pat Fay joined via conference call. Council member Seth Johnson and Mayor Hartwigsen were absent. Mayor Pro Tem Ball presided over the meeting.

Motion by Linde, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Johson absent. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- September 2023
- b. Approve Treasurer's Report- September 2023
- c. Approve Expense & Revenue Summary Report- September 2023
- d. Approval of Claims Report & Authorize Payment- September 2023

Roll call: all ayes. Johson absent. Motion carried.

No citizens forum.

Council members discussed the Roof Bids and contractors feedback regarding the roof connection between City Hall and Library buildings. Motion by Ball, seconded by Freml, to table Glidden Roof Replacement Bid Proposals. Roll call: all ayes. Johson absent. Motion carried.

Public Works Director Bock was not present for the meeting. City Clerk/Administrator informed the Council of the current work comp injury in the Public Works Department. No Council action.



continued 10-9-23

Park & Rec Director Schulze reported on upcoming events, grant updates, and informed the Council that the Amenities Committee has a proposal to present to the Council at the next meeting. . No Council action.

City Clerk/Administrator Peterson reported on update regarding PeopleService staffing, discussed SLIPP Lining, and inquired about a proposed use of a lot in the West View Subdivision if the Council would consider the sale. No Council action.

Motion by Freml, seconded by Ball, to adjourn at 6:16 pm. Roll call: all ayes. Johnson absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor Pro Tem, Tony Ball

## **GLIDDEN CITY COUNCIL**

**Monday, October 23, 2023**

The Glidden City Council met in regular session on Monday, October 23, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Seth Johnson, Pat Fay and Tony Ball were present. Council member Angie Freml and Mayor Hartwigsen were absent. Mayor Pro Tem Ball presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Freml absent. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

a. Receive and File

1. PeopleService report- September 2023
2. Sheriff's report- September 2023
3. Library Board minutes- September 2023

b. Approve Permits

1. Bruce & Stacy Determann- Attached Garage Addition
2. Tyler Knight- Concrete Patio Slab

Roll call: all ayes. Freml absent. Motion carried.

No citizens forum.

Amenities Committee will present their proposal for Northland Park to the Council at a later date. No Council action.

Resident, Alex Caldron, expressed frustration with the snow removal procedures at his property. Mayor Pro Tem Ball instructed City Clerk/Administrator Peterson to take note and follow up with Public Works Director Bock regarding procedures. No additional Council action.

The Council reviewed the most recent USG Water Solutions Water Tower Condition Assessment Report. No Council concerns or action.

PeopleService, Dave Sanderson, and City Clerk/Administrator Peterson discussed upcoming efforts to test storm water samples for Chlorine to help detect any potential undiscovered water leaks, status of W 6<sup>th</sup> Street Lift Station reconstruction, and plan to meet regarding a future sewer Slip Lining project. No Council action.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson discussed recent tours of water and wastewater operations in Coon Rapids and Lake City, discussed city observed holidays, update on downtown projects, and discussed adding sheep or goats to ground around new Wastewater Plant for weed and grass control. No Council action.

Motion by Fay, seconded by Johnson, to adjourn at 6:09 pm. Roll call: all ayes. Freml absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor Pro Tem, Tony Ball

**GLIDDEN CITY COUNCIL      Monday, November 13, 2023**

The Glidden City Council met in regular session on Monday, November 13, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Seth Johnson, Pat Fay and Tony Ball were present. Council member Bob Linde was absent. Mayor Hartwighsen presided over the meeting.

Motion by Ball, seconded by Johnson, to approve the tentative agenda. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Fay, to approve the consent agenda:

- a. Approve Minutes- October 2023
- b. Approve Treasurer’s Report- October 2023
- c. Approve Expense & Revenue Summary Report- October 2023
- d. Approval of Claims Report & Authorize Payment- October 2023
- e. Approve Building Permits
  1. Glidden-Ralston School- Greenhouse
- f. Approve Energy Rebates
  1. Dave & Renee Richardson-Dishwasher
  2. Karine McLaughlin- Refrigerator

Roll call: all ayes. Linde absent. Motion carried.

No citizens forum.

Park & Rec Director Schulze introduced members of the Amenities Committee present at the Council meeting. Brett Foley began the presentation on the Nature Play Proposal for Northland Park with an overview of the project. Schulze then discussed the proposed site plan. Travis Walters discussed the projected cost estimate and recapped their fundraising efforts thus far. Beth Walters discussed the proposed structures of the Nature Play area more in depth. Council members discussed the proposal and agreed that they are in favor of the project. Schulze will continue with grant writing efforts to help fund the project. No further Council action.

Motion by Ball, seconded by Freml, to approve Final Pay Estimate #28- King Construction-\$20,000. Roll call: all ayes. Linde absent. Motion carried.

- a. Motion by Fay, seconded by Johnson, to approve Written Notice of Works in Operation, Loan Recipient Acceptance & Certificate of Project Completion from DNR. Roll call: all ayes. Linde absent. Motion carried.
- b. Motion by Freml, seconded by Fay, to approve Final Project Close-Out: American Iron And Steel Self-Certification from SRF. Roll call: all ayes. Linde absent. Motion carried.
- c. Motion by Freml, seconded by Ball, to approve Certificate of Completion from V&K. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Freml, to approve Resolution #2023-28 Accepting Annual Urban Renewal Report. Roll call: all ayes. Linde absent. Motion carried.

Motion by Fay, seconded by Johnson, to approve Resolution #2023-29 Setting Public Hearing for FY24 Budget Amendment #1. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Freml, to approve Resolution #2023-30 Approve Annual Street Finance Report. Roll call: all ayes. Linde absent. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze reported on the dog park, cornhole league, winter euchre league and BINGO, and discussed youth basketball. No Council action.

City Clerk/Administrator Peterson reported on recent grants the City has received, status of Hall Law Office, upcoming days off with holidays, and Financial Advisor reviewing sewer and TIF fund balances. No Council action.

Motion by Fay, seconded by Johnson, to adjourn at 6:28 pm. Roll call: all ayes. Linde absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigen

## **GLIDDEN CITY COUNCIL**

**Monday, November 27, 2023**

The Glidden City Council met in regular session on Monday, November 27, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Seth Johnson, Pat Fay, Bob Linde and Tony Ball were present. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

a. Receive and File

1. PeopleService report- October 2023
2. Sheriff's report- October 2023
3. Library Board minutes- October 2023

b. Approve Permits

1. Rick Hamilton- Grace Baptist Church- Radio Tower, Concert Pad and Fence

Roll call: all ayes. Motion carried.

No citizens forum.

Mayor Hartwigsen opens the Public Hearing on FY24 Budget Amendment #1 at 5:31 pm. No written, audience, or Council comments were received.

Motion by Fay, seconded by Freml, to close the Public Hearing on FY24 Budget Amendment #1 at 5:32 pm. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson, to approve Resolution #2023-33 Adoption of Amended FY24 Budget. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, approve Resolution #2023-31 Setting a Public Hearing on the Proposed Gift of City Interest in Real Estate- 505 E 8<sup>th</sup> to Region XII for the Construction of New Home. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve Bolton & Menk- Evaluation and Conceptual Design Proposal- City Park Enclosed Shelter House Renovation. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Freml, to approve Resolution #2023-32 Approve AFR. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

continued 11-27-23

City Clerk/Administrator Peterson discussed judges for the upcoming Lighting Contest, update on Hall Law Office, Creamery Building, and Mike Molle water service line repair. No Council action.

Motion by Freml, seconded by Linde, to adjourn at 5:55 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL      Monday, December 11, 2023**

Council members Seth Johnson, Pat Fay, and Tony Ball along with Mayor Roger Hartwigsen took the oath of office with terms commencing January 2024.

The Glidden City Council met in regular session on Monday, December 11, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Seth Johnson, Pat Fay, Bob Linde and Tony Ball were present. Council Member Angie Freml was absent. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Freml absent. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- November 2023
- b. Approve Treasurer's Report- November 2023
- c. Approve Expense & Revenue Summary Report- November 2023
- d. Approval of Claims Report & Authorize Payment- November 2023
- e. Receive and File
  1. Park & Rec Minutes-December 2023
  2. Library Board Minutes- November 2023
- f. Approve New Park & Rec Board Member

Roll call: all ayes. Freml absent. Motion carried.

No citizens forum.

Mayor Hartwigsen opens the Public Hearing on the Proposed Gift of City Interest in Real Estate- 505 E 8<sup>th</sup> to Region XII for the Construction of New Home at 5:31 pm.

No written comments were received. Melissa and Nathan Thompson at 503 E 8<sup>th</sup> St attended the meeting and asked the Council to consider donating another lot because they were wanting to purchase the lot and add onto their house. The Council discussed the convenance restrictions and prior denied requests with regard to proposals for that lot. City Clerk/Administrator Peterson discussed the goal of the project adding an additional workforce housing option to a lot that has sat vacant for over 20 years as well as increased taxable valuation for the town. Council members discussed the verbiage of the convenance.

Motion by Fay, seconded by Ball, to close the Public Hearing on Proposed Gift of City Interest in Real Estate- 505 E 8<sup>th</sup> to Region XII for the Construction of New Home at 5:48 pm. Roll call: all ayes. Freml absent. Motion carried.

Motion by Linde, seconded by Ball, to table Resolution #2023-34 Approving the Gift of City Interest in Real Estate. Council requested Peterson to follow up with legal review of the convenance and asked for more information from the Thompson's regarding their proposed addition. Roll call: all ayes. Freml absent. Motion carried.

Kent Knobbe with Knobbe Plumbing discussed concerns with the south geothermal loop at the Kruger Shelter House. There appears to be a leak in the loop causing loss of pressure resulting in ongoing heating and cooling failures to a portion of the shelter. Kent and Council discussed the alternative options for resolution. Knobbe will pump and purge the south geo and then research costs for new south geo system and alternative option to convert to gas heating and air conditioning system. No additional Council action.

Krysten Bernholtz, Administrative Assistant, introduced Brigham Taylor with TextMyGov for their Zoom presentation exploring enhanced communication to residents via text messaging. Motion by Johnson, seconded by Fay, to approve TextMyGov proposal. Roll call: all ayes. Freml absent. Motion carried.

Motion by Linde, seconded by Ball, to approve Council of Governments Housing Trust Fund Request of \$1,000. Roll call: all ayes. Freml absent. Motion carried.

Motion by Fay, seconded by Ball, to approve Resolution #2023-35 Naming Official Depositories for the City- Revision of Not to Exceed Amount. Roll call: all ayes. Freml absent. Motion carried.

Motion by Ball, seconded by Linde, to approve Resolution #2023-36 Adoption of City of Glidden General Safety Manual. Roll call: all ayes. Freml absent. Motion carried.

Motion by Fay, seconded by Linde, to approve Resolution #2023-37 Authorizing Transfers. Roll call: all ayes. Freml absent. Motion carried.

Council members discussed the quote from Iowa Pump Works for the W 6<sup>th</sup> Street Lift Station. Council members requested Peterson follow up with Iowa Pump Works for more information regarding the work to be performed by the sub as quoted. No additional Council action.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for this portion of the meeting.

City Clerk/Administrator Peterson discussed a reciprocating pool idea proposed by the City of Carroll, land acquisition discussion, recent grant awards, Janning building update, Law Office building update, city employee insurance renewal, and reminder of lighting contest judging. No Council action.

Motion by Fay, seconded by Ball, to adjourn at 7:11 pm. Roll call: all ayes. Freml absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL                      Monday, January 8, 2024**

The Glidden City Council met in regular session on Monday, January 8, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Bob Linde, Angie Freml and Tony Ball were present. Council member Seth Johnson was absent for the start of the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Johnson entered the meeting at 5:31 pm.

City Clerk/Administrator Peterson asked the Council to table items b. c. and d. as they were all still needing additional assistance from the accounting software company and not ready for Council review at this time. Motion by Ball, seconded by Fay, to table items b. c. and d. and move to approve the remaining consent agenda:

- a. Approve Minutes- December 2023
- b. Approve Treasurer's Report- December 2023
- c. Approve Expense & Revenue Summary Report- December 2023
- d. Approval of Claims Report & Authorize Payment- December 2023
- e. Receive and File
  1. PeopleService report- November 2023
  2. Sheriff's report- November 2023
- f. Approve New Glidden First Responders
- g. Approve In Kind Donation to Community Auction and GR Post Prom
- h. Approve Glidden Fun Day Event
  1. Carnival 8/1/24-8/3/24

Roll call: all ayes. Motion carried.

Motion by Ball, Seconded by Freml, to approve Employee Insurance Renewal. Roll call: all ayes. Motion carried.

Mayor Hartwigsen introduced the next resolution and asked Peterson to elaborate on the emails the Council received earlier in the day. Peterson informed the Council that the proposed site plan was received earlier the same day of the meeting from the Thompsons and was forwarded to the Council. Peterson also stated that an email from Rick Hunsaker, Executive Director of Region XII, was also received and forwarded to the Council prior to the meeting regarding the scope of the project and impact of the lot donation. Council member Ball further clarified who Rick was and the scope of the project to the Thompsons who were in attendance. Motion by Ball, seconded by Fay, to approve Resolution #2023-34 Approving the Gift of City Interest in Real Estate – 505 E 8<sup>th</sup> Street. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution #2024-01 Authorization to Publish Wages. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Linde, to approve Resolution #2024-02 Approving Purchase Agreement-130 E 2<sup>nd</sup> Street. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Freml, to approve Resolution #2024-03 Accepting Offer to Buy Real Estate - 118 Idaho Street. Roll call: all ayes. Motion carried.

Library Director, Suzanne Olberding, discussed the 2023 annual statics and presented the Library budget requests to the Council. No Council action.

Public Works Director Bock was not present for the meeting. Peterson discussed PW budget requests. Council member Fay inquired about the equipment rotation timeline for the large current city owned equipment. Peterson will follow up at the next regular meeting. No Council action.

Park & Rec Director Schulze discussed upcoming events, spring projects and discussed budget requests. No Council action.

City Clerk/Administrator Peterson discussed cemetery plot single lots, relayed additional information on subcontractor work for W 6<sup>th</sup> Street Lift Station project, electric junction box cabinet for new proposed shop should of town, updated on Kruger Shelter geo issues, Sheriff's contract price increase, DNR grant award for Phase I ESA and Asbestos testing for 118 Idaho Street, TIF funding options for Downtown Rehab projects, and BOA request received to anticipate that recommendation at an upcoming Council meeting. No Council action.

Motion by Linde, seconded by Fay, to adjourn at 6:32 pm. Roll call: all ayes. Motion carried.



Council members discussed FY25 budget in Work Session 1. Topics discussed included General Fund, Capital Projects and LOST.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL      Monday, January 22, 2024**

The Glidden City Council met in regular session on Monday, January 22, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Angie Freml and Tony Ball were present. Council member Seth Johnson and Bob Linde were absent for the start of the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Treasurer's Report- December 2023
- b. Approve Expense & Revenue Summary Report- December 2023
- c. Approval of Claims Report & Authorize Payment- December 2023
- d. Receive and File
  - 1. PeopleService report- December 2023
  - 2. Sheriff's report-December 2023
  - 3. Park & Rec Board minutes- January 2024
- e. Approve Fire and EMS Department Annual Report
- f. Approve Glidden Fun Day Event
  - 1. Outdoor Service Permit/Street Closure Downtown Lounge 8-3-24
  - 2. FFA Alumni Events at City Park/Parade/Street Closures 8-3-24
  - 3. Caricatures by Steph Contract 8-3-24
- g. Approve The Lincoln Club Liquor License Renewal
- h. Approve New Park & Rec Board Member

Roll call: all ayes. Johnson and Linde absent. Motion carried.

No citizens forum.

Motion by Ball, seconded by Fay, to approve PeopleService Letter Regarding Revision to Operations and Maintenance Agreement. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze reported on upcoming events, youth ball league updates, and Kruger Shelter geo issues. No Council action.

continued 1-22-24

City Clerk/Administrator Peterson reported on grant applications, Local Leaders Day in March and working with the school to have students job shadow and potentially intern. No Council action.

Motion by Freml, seconded by Fay, to adjourn at 6:06 pm. Roll call: all ayes. Motion carried.

Council members discussed FY25 budget in Work Session 2. Topic discussed was utility rates and utility capital improvement projects.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL                      Monday, February 12, 2024**

The Glidden City Council met in regular session on Monday, February 12, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Angie Freml, Bob Linde and Tony Ball were present. Council member Seth Johnson was absent for the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- January 2024
- b. Approve Treasurer's Report- January 2024
- c. Approve Expense & Revenue Summary Report- January 2024
- d. Approval of Claims Report & Authorize Payment- January 2024
- e. Board of Adjustments Minutes & Recommendation- January 2024
- f. Accept Resignation of Glidden First Responder
- g. Receive and file:
  1. Board of Adjustments Minutes and Recommendation
- h. Approve Building Permits
  1. Right of Way Fiber- Windstream
  2. Benjamin Platt- Fence
- i. Approve Energy Rebate:
  1. James Bruns- Dishwasher

Roll call: all ayes. Johnson absent. Motion carried.

No citizens forum.

Tionna Pooler, Independent Financial Advisors LLC, reviewed a memo presented to the Council reviewing a TIF analysis of the New Coop/ Downtown TIF district. Pooler also reviewed a sewer rate analysis outlining a sewer rate increase in order to fulfill the operating needs and maintain the ability to repay the outstanding debt obligation from the new wastewater plant. Council members discussed both analysis and instructed City Clerk/Administrator Peterson to prepare the sewer rate increase ordinance for a future meeting. No further Council action.

Motion by Ball, seconded by Linde, to approve Bike Trail/Tractor Pull Entrance and Parking Agreements. Roll call: all ayes. Johnson absent. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze reported on recent events and upcoming spring projects. No Council action.

City Clerk/Administrator Peterson updated the Council on the outstanding work comp claim status and reviewed the preliminary design rendering for the City Park Enclosed Shelter Renovation. No Council action.

Council member Freml inquired about the Platt Subdivision lot that was gifted to Region XII and Council members inquired about the status of the Kruger Shelter geothermal. No Council action. Motion by Ball, seconded by Freml, to adjourn at 6:17 pm. Roll call: all ayes. Johnson absent. Motion carried.

Council members discussed FY25 budget in Work Session 3. Council member Johnson joined. Topic discussed was employee reviews.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

**GLIDDEN CITY COUNCIL      Monday, February 26, 2024**

The Glidden City Council met in regular session on Monday, February 26, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Bob Linde and Tony Ball were present. Council member Seth Johnson and Angie Freml were absent for the beginning of the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Receive and File
  1. PeopleService report- January 2024
  2. Sheriff's report-January 2024
  3. Park & Rec Board minutes- February 2024
  4. Library Board minutes- December 2023
- b. Approve Building Permits
  1. Windstream- Fiber
  2. Rick Hamilton- Grace Baptist Church- Concrete Pad Measurement Modification

Roll call: all ayes. Johnson and Freml absent. Motion carried.

No citizens forum.

Johnson entered the meeting at 5:33 pm.

Motion by Fay, seconded by Ball, to approve Region XII COG-Nuisance Ordinance-Compliance Inspections Agreement. Roll call: Fay, Johnson, and Ball ayes. Linde nay. Freml absent. Motion carried.

City Clerk/Administrator Peterson presented the Council with the proposed design rendering and opinion of probable cost for the City Park Enclosed Shelter Renovation project. No Council action.

Freml entered the meeting at 5:39 pm.

Motion by Ball, seconded by Johnson, to approve First Reading of Ordinance #2024-01 Amend Sewer Rates. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, approve Carroll Control Systems Inc. Proposal- City Hall A/C Replacement. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Freml, to approve Resolution #2024-04 Setting Public Hearing for Proposed Property Tax Rate. Roll call: all ayes. Motion carried.

Dave Sanderson, PeopleService, reported to the Council regarding the new wastewater plant generator testing, pump error, and Chloride levels. No Council action.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze presented the Council with a reciprocal pool pass idea in conjunction with neighboring community pools, dog park status, ball registration and upcoming Easter event. No Council action.

City Clerk/Administrator Peterson reported on the recent Derelict Grant application, daycare pool pass request, subpoena, and wages discussion. No Council action.

Motion by Ball, seconded by Freml, to adjourn at 6:43 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL**

**Monday, March 11, 2024**

The Glidden City Council met in regular session on Monday, March 11, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Tony Ball, Seth Johnson, and Angie Freml were present. Council member Bob Linde was absent. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- February 2024
- b. Approve Treasurer's Report- February 2024
- c. Approve Expense & Revenue Summary Report- February 2024
- d. Approval of Claims Report & Authorize Payment- February 2024
- e. Planning & Zoning Minutes & Recommendation- February 2024
- f. Approve Building Permits
  - 1. Jennette Whitver- Cement Pad, Deck, Fence
- g. Approve Temporary Street Closure- Glidden Grocery- June 28, 2024

Roll call: all ayes. Linde absent. Motion carried.

No citizens forum.

City Clerk/Administrator Peterson presented the Council with a Notice of Rate Increase received from Raccoon Valley Electric Cooperative. Council members discussed the electric utility fund balance and subsequent increase in expenses. No Council action.

Motion by Fay, seconded by Ball, to approve Second Reading of Ordinance #2024-01 Amend Sewer Rates. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Johnson, to approve Resolution #2024-05 Resolution Amending Glidden Aquatic Center, Recreation Program and Wellness Center Fees for the City of Glidden, Iowa. Roll call: all ayes. Linde absent. Motion carried.

Peterson discussed the invest quotes received from United Bank of Iowa and Iowa Savings Bank for CD's coming due this week. Peterson proposed the use of one of the CD's for the initial funding of the Downtown Revitalization Project and then utilizing TIF to recapture the funds. Council agreed to the reinvestment of two of the CD's and utilizing the third for the proposed project funding. No additional Council action.

Motion by Fay, seconded by Freml, to approve Resolution #2024-06 Set Intern Wages. Roll call: all ayes. Linde absent. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

City Clerk/Administrator Peterson reported on the recent Region XII nuisance canvas, current lien on a property in town that was part of the housing rehab project that was recently lost in a fire, status of GIS mapping project, Enclosed City Park Shelter bid timeline and potential funding partner discussion, and finish wages discussion to prepare the resolution for the next Council meeting. No Council action.

Motion by Fay, seconded by Freml, to adjourn at 6:20 pm. Roll call: all ayes. Linde absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL**

**Monday, March 25, 2024**

The Glidden City Council met in regular session on Monday, March 25, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Tony Ball, Seth Johnson, Bob Linde and Angie Freml were present. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Proposed Property Tax Hearing at 5:30 pm. City Clerk/Administrator Peterson relayed comments received via phone call with Glenn Winker earlier in the afternoon regarding the short notice of the meeting since receiving the county mailer and that he felt the increase was a little high citing the steady increases in wages versus those on social security with fixed incomes. No other comments were received.

Motion by Ball, seconded by Freml, to close the Public Hearing on the Proposed Property Tax Hearing at 5:32 pm. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Fay, to adjourn at 5:32 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## GLIDDEN CITY COUNCIL

**Monday, March 25, 2024**

The Glidden City Council met in regular session on Monday, March 25, 2024 at 5:35 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Tony Ball, Seth Johnson, Bob Linde and Angie Freml were present. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve the consent agenda:

- a. Receive and File
  1. PeopleService report- February 2024
  2. Sheriff's report-February 2024
  3. Park & Rec Board minutes- 2024
  4. Library Board minutes- January/February 2023
- b. Approve Building Permits
  1. David & Renee Richardson- Deck
  2. Edgar Perez- Pergola
  3. Roger Hartwigsen- Addition
  4. Staci Hansen- New Residential Home
  5. Kip & Madison Hansen- New Residential Home
  6. Whitver Real Estate, LLC- New Commercial Shop
  7. Region XII COG- New Residential Home
  8. Brad & Angie Feld- Sidewalk from House to Shop Building
- c. Approve Energy Rebate
  1. Marilyn Dingman- Central A/C
- d. Approve Lucky Wife Wine Slushies Liquor License

Roll call: all ayes. Motion carried.

No citizens forum.

Steve Zimmerman addressed the Council regarding a recent fire at his property in which he praised the Glidden and Ralston Fire Departments for their quick response and successful efforts at containing the fire to prevent a complete loss of his property. He presented the Glidden Fire Department with a \$1,000 donation as a thank you. Council members were thankful for his comments and his donation to the department. No further Council action.

Council members discussed potential employee return to work by reviewing current job description which includes essential job functions, current restrictions, and input from supervisors regarding work in any of the departments that would accommodate the current restrictions. Council members decided that the employee can attend the upcoming training opportunities as listed by the department supervisor in his memo and will follow up after the next appointment to evaluate any changes in restrictions and potential available accommodating work at that time. No further Council action.

Motion by Linde, seconded by Freml, to approve Resolution #2024-07 Surplus Declaration. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Fay, to approve Resolution #2024-08 Setting Public Hearing for FY25 Budget. Roll call: all ayes. Motion carried.

Park & Rec Director Schulze asked for Council consideration regarding FY25 Wages Resolution. Council members discussed Schulze's job functions, additional responsibilities, event donations and grants, and future additional training incentive for certifications like lifeguard instructor. Motion by Ball, seconded by Freml, to increase Schulze \$3,500/year bringing the new salary wage to \$63,500 and approve Resolution #2024-09 Set Wages FY25. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve Third Reading and move to adopt Ordinance #2024-01 Amend Sewer Rates. Roll call: all ayes. Motion carried.

Park & Rec Director Schulze reported on current event attendance and donations back from Euchre tournament, ball registration status, ICAP grant submitted for dog park lights, working on grant to fund more rectangle tables at Kruger Shelter, Pool Manager interview and lifeguard status. No Council action.

Dave Sanderson, PeopleService, entered the meeting and reported to the Council an issue with the reporting of the effluent at the new wastewater plant but he has contacted the engineer already. Sanderson will follow up with Peterson and keep her updated on status. No Council action.

City Clerk/Administrator Peterson reported on Derelict Grant application update, potential combined lot sale of two small lots in West View Subdivision, clarification on the proposed 4 lane through Glidden, and updated on the Kruger Geothermal system. No Council action.

Motion by Fay, seconded by Freml, to adjourn at 6:41 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen



# GLIDDEN CITY COUNCIL

**Monday, April 8, 2024**

The Glidden City Council met in regular session on Monday, April 8, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay and Tony Ball. Council member Bob Linde joined via phone. Council members Seth Johnson and Angie Freml were absent. Mayor Hartwigsen presided over the meeting.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Fay, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- March 2024
- b. Approve Treasurer's Report- March 2024
- c. Approve Expense & Revenue Summary Report- March 2024
- d. Approval of Claims Report & Authorize Payment- March 2024
- e. Approve Building Permits
  - 1. Tim Willey- Demolition Residential Home
  - 2. Julie Knight- Deck
  - 3. Tom Weber- Concrete Slab and Sidewalk
- f. Approve In-Kind Donation to Glidden Library Reading Program Incentive Request

Roll call: all ayes. Johnson and Freml absent. Motion carried.

No citizens forum.

Mayor Hartwigsen opened the Public Hearing on FY25 Budget at 5:31 pm. No written, audience, or Council comments were received.

Motion by Ball, seconded by Fay, to close the Public Hearing on FY25 Budget at 5:32 pm. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Ball, seconded by Fay, to approve Resolution #2024-10 Adoption of Budget and Certification of City Taxes FY25. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

City Clerk/Administrator Peterson discussed a complaint received regarding race cars on streets and tentative plan of action and discussed a potential use of funds the City will receive from the lien payment on Tim Willey's house since it was a housing rehab project. No Council action.

Motion by Ball, seconded by Fay, to adjourn at 5:49 pm. Roll call: all ayes. Johnson and Freml absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

**GLIDDEN CITY COUNCIL**

**Monday, April 22, 2024**

The Glidden City Council met in regular session on Monday, April 22, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Seth Johnson, Pat Fay, Tony Ball and Angie Freml. Mayor Hartwigsen was absent from the meeting. Mayor Pro Tem Ball presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Linde, to approve the consent agenda:

- a. Receive and File
  - 1. PeopleService report- March 2024
  - 2. Sheriff’s report-March 2024
- b. Approve Casey’s General Store Cigarette Permit Renewal

Roll call: all ayes. Motion carried.

No citizens forum.

Jim Leiding, Bolton & Menk, discussed the scope of the proposal, timeline of services, cost of services, and potential future phases to continue to build the electronic mapping system. Motion by Fay, seconded by Freml, to approve Bolton & Menk’s Proposal for GPS and GIS Professional Services. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

City Clerk/Administrator Peterson discussed potential conversion of one or more of the blocks of the new portion of the cemetery into single spaces in which the Council discussed making the entire new section single space sales. Peterson also updated the Council on the clean out efforts of the Hall Law Office to prepare for construction after July 1. No Council action.

Motion by Fay, seconded by Freml, to adjourn at 6:05 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
 Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

**GLIDDEN CITY COUNCIL**

**Monday, May 13, 2024**

The Glidden City Council met in regular session on Monday, May 13, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Seth Johnson, Tony Ball and Angie Freml. Council member Pat Fay was absent. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Fay absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- April 2024
- b. Approve Treasurer's Report- April 2024
- c. Approve Expense & Revenue Summary Report- April 2024
- d. Approval of Claims Report & Authorize Payment- April 2024

Roll call: all ayes. Fay absent. Motion carried.

No citizens forum.

Motion by Linde, seconded by Freml, to approve Resolution #2024-12 Designating Single Space Sales in the New Section of Merle Hay Memorial Cemetery. Roll call: all ayes. Fay absent. Motion carried.

Motion by Johnson, seconded by Ball, to approve Resolution #2024-13 Set Public Hearing for FY24 Budget Amendment #2. Roll call: all ayes. Fay absent. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

City Clerk/ Administrator Peterson updated the Council on employee's current work comp status, roof re-bid status, livestock usage at the WWP to alleviate payroll costs for mowing, DNR violations for Chloride levels discharged and efforts to work to correct that, next meeting on Tuesday May 28<sup>th</sup> due to Memorial Day holiday, discussed sample sidewalk program criteria and details to finish writing program, finishing out legal side of cemetery sidewalk ownership transfer and attorney drafting utility easement docs for New Coop to review regarding utilities to Whitver's new shop. No Council action.

Motion by Freml, seconded by Johnson, to adjourn at 6:12 pm. Roll call: all ayes. Fay absent. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

**GLIDDEN CITY COUNCIL**

**Tuesday, May 28, 2024**

The Glidden City Council met in regular session on Tuesday, May 28, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Seth Johnson, Tony Ball, Pat Fay and Angie Freml. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Receive and File
  1. PeopleService report- April 2024
  2. Sheriff's report-April 2024
- b. Approve Building Permits
  1. Joan McCrea- Fence

Roll call: all ayes. Motion carried.

No citizens forum.

Mayor Hartwigsen opened the Public Hearing on FY24 Budget Amendment #2 at 5:31 pm. No written, audience, or Council comments were received.

Motion by Ball, seconded by Fay, to close the Public Hearing on FY24 Budget Amendment #2 at 5:32 pm. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve Resolution #2024-14 Adoption of FY24 Budget Amendment #2. Roll call: all ayes. Motion carried.

Chief Weber presented the Council with the proposal from Toyne for the new pumper/tanker truck and discussed the condition of the existing truck. Chief Weber and City Clerk/Administrator Peterson discussed fundraising efforts and grant awards thus far and notice to fire townships has been provided with estimated percentages of cost allocations for each township. Chief Weber and Council members discussed the timeline of the new truck being a few years out yet and no replacement parts available for the pump housing of the existing truck anymore. Motion by Ball, seconded by Johnson, to approve the order of the Glidden Fire Department Pumper/Tanker Truck Replacement. Roll call: all ayes. Fay abstained. Motion carried.

Motion by Linde, seconded by Freml, to approve roof bids received from J Schon Construction for damaged roofs from hailstorm last year. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to table Pool Camera System Enhancements until they have more information on the options. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Ball, to approve Resolution #2024-15 Set Seasonal Wages. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

continued 5-28-24

City Clerk/Administrator Peterson discussed a few resident requests for the council to consider, employee life insurance non-renewal and searching for new plan, continued discussion on the sidewalk program details to finish writing the plan, and discussed next steps with nuisance abatement list identified by Region XII. No Council action.

Motion by Ball, seconded by Fay, to adjourn at 6:26 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL**

**Monday, June 10, 2024**

The Glidden City Council met in regular session on Monday, June 10, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Tony Ball, Pat Fay and Angie Freml. Council member Seth Johnson was absent at the beginning of the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- May 2024
- b. Approve Treasurer's Report- May 2024
- c. Approve Expense & Revenue Summary Report- May 2024
- d. Approval of Claims Report & Authorize Payment- May 2024
- e. Consider In Kind Donation of Aquatic Center Use for Penny Dive
- f. Consider In Kind Donation of Aquatic Center Use for Glidden Gator Swim Team  
End of Season Party
- g. Approve Building Permits
  1. Chris Sturm- Fence and Patio Extension

Roll call: all ayes. Johnson absent. Motion carried.

No citizens forum.

Motion by Freml, seconded by Fay, to approve Bolton & Menk Engineering Proposal for City Park Enclosed Shelter House Renovation Project. Roll call: all ayes. Johnson absent. Motion carried.

Johnson entered the meeting at 5:36 pm.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

continued 6-10-24

City Clerk/Administrator Peterson and Chris and Jessica Friedrichsen discussed a proposed potential land purchase of the lot south of 527 Sunset Ave for the purpose of constructing a shop/garage. Council members discussed combining the lots, utility easements, future use of the land, convenience boundaries and restrictions and discussed a potential price point after Peterson checks into any well interference, utility easements and making sure that the lots can be combined. Council members reviewed the sidewalk cost-share program guidelines for final review before action at the next meeting, and Peterson provided an update on capital projects this summer/fall/winter. No Council action.

Motion by Fay, seconded by Freml, to adjourn at 6:39 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen

## **GLIDDEN CITY COUNCIL**

**Monday, June 24, 2024**

The Glidden City Council met in regular session on Monday, June 24, 2024 at 5:30 pm in the Glidden Council Chambers. City Council members present were Bob Linde, Tony Ball, Seth Johnson and Angie Freml. Council member Pat Fay was absent from the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Fay absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Receive and File
  1. PeopleService report- May 2024
  2. Sheriff's report-May 2024
  3. Library report-April 2024
- b. Approve Building Permits
  1. Chance & Allison Wenck- Attached Garage
- c. Approve In-Kind Donation of Aquatic Center Use for Glidden Gators Alumni Swim Meet
- d. Approve Glidden Grocery Cigarette Permit Renewal

Roll call: all ayes. Fay absent. Motion carried.

No citizens forum.

Motion by Linde, seconded by Johnson, to approve Mower Bid received from Western Iowa Outdoor Power in the amount of \$10,324.30. Roll call: all ayes. Fay absent. Motion carried.

Motion by Johnson, seconded by Linde, to approve Resolution 2024-11 Adoption of the New City of Glidden Sidewalk Cost-Share Program. Roll call: all ayes. Fay absent. Motion carried.

continued 6-24-24

Motion by Linde, seconded by Freml, to approve Resolution 2024-16 Authorizing Transfers.  
Roll call: all ayes. Fay absent. Motion carried.

Motion by Freml, seconded by Johnson, to approve Resolution 2024-17 Setting Seasonal Wages.  
Roll call: all ayes. Fay absent. Motion carried.

Motion by Linde, seconded by Freml, to approve Resolution #2024-18 Authorizing Petty Cash Amount. Roll call: all ayes. Fay absent. Motion carried.

Public Works Director Bock was not present for the meeting. No Council action.

Park & Rec Director Schulze was not present for the meeting. No Council action.

City Clerk/Administrator Peterson updated the Council on the status of the Hall Law Office contractors, discussed lot 31 near West View Subdivision easements, input from the engineer regarding proposed future well location, and discussed complaint received on gardens located at 807 Colorado St along with our city code verbiage and Iowa code sections on weed classifications. No Council action.

Motion by Linde, seconded by Freml, to adjourn at 6:12 pm. Roll call: all ayes. Motion carried.

By \_\_\_\_\_ Attest \_\_\_\_\_  
Brooke Peterson, City Clerk/Admin Mayor, Roger Hartwigsen