

GLIDDEN CITY COUNCIL

Tuesday, October 11, 2022

The Glidden City Council met in regular session on Tuesday, October 11, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, Pat Fay, Bob Linde and Seth Johnson. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve the consent agenda:

- a. Approve Minutes- September 2022
- b. Approve Treasurer's Report- September 2022
- c. Approve Expense & Revenue Summary Report- September 2022
- d. Approval of Claims Report & Authorize Payment- September 2022
- e. Approve Building Permit
 1. Windstream- Fiber
- f. Approve Downtown Lounge Liquor License Renewal

Roll call: all ayes. Motion carried.

No citizens forum.

Todd Penisten, Veenstra & Kimm, updated the Council on project status and concerns of biomass not forming due to cold weather start up at this point with the delay of the project. Marcus Stoltenberg and Dave King, King Construction, explained delays, what needs to be completed yet, the misunderstanding with V&K regarding a spring start up, and what could be done right now to start up the plant yet this fall. Council member Johnson inquired about the liquated damages due to the delay of the project beyond the extended completion date and for an updated plant start up date. Dave Sanderson, PeopleService, discussed deteriorating condition of the existing plant and that it is well beyond it's useful life thus needing the new plant operational asap. King Construction & V&K devised a plan to act right away to complete the project as soon as possible and will report to City Administrator at least weekly if not more frequently with project updates to relay to the Council. No additional Council action.

Motion by Freml, seconded by Johnson, to approve Jet Drain Services LLC Estimate. Roll call: all ayes. Motion carried

Motion by Ball, seconded by Linde, to approve Riesberg Audio and Video Estimate. Roll call: all ayes. Motion carried

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson reported currently working with Mike Molle to obtain a utility easement that spans the south end of his newly purchased acre along Hwy 30 for future use and Downtown Fall Fest recap. No Council action.

Motion by Linde, seconded by Fay, to adjourn at 6:35 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, October 24, 2022

The Glidden City Council met in regular session on Monday, October 24, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, Pat Fay, Bob Linde and Seth Johnson. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Fay, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- September 2022
 2. Sheriff's report- September 2022
 3. Park & Rec Board minutes- October 2022
- b. Approve Building Permits
 1. James Grossman-Concrete Driveway
 2. Manuel Velazquez-Replace and Widen Concrete Driveway

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Application and Proposal for the Voluntary Annexation of Property to the City of Glidden at 5:32 pm. No written, audience, or Council comments were received.

Motion by Linde, seconded by Freml, to close the Public Hearing on the Application and Proposal for the Voluntary Annexation of Property to the City of Glidden at 5:33 pm. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Ball, to approve Resolution #2022-29 Application and Proposal for the Voluntary Annexation of Property to the City of Glidden. Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Fay, seconded by Freml, to approve Resolution #2022-28 Set Employee Wage. Roll call: all ayes. Motion carried. Peterson also informed the Council of changes to the CDL requirements which will result in unbudgeted increase of training expenses for Johnny to obtain his required CDL. No additional Council action.

Motion by Linde, seconded by Ball to approve Feld Fire Quote for Cellular Alarm Communicator Replacement. Roll call: all ayes. Motion carried.

City Clerk/Administrator Peterson informed Council that it is time to consider reviewing the employee insurance plan. Peterson met with the insurance rep earlier in the day and will meet with the staff to discuss options and present the staff recommendation to the Council for consideration at the next regular meeting. No Council action.

Public Works Director Bock was absent from the meeting.

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Tyler Manning, PeopleService, updated the Council on the water distribution meter replacement. No Council action.

Park & Rec Director Schulze reported on upcoming events, ballpark improvements, new mower consideration, and potential development partnership between the City and the school. No Council action.

City Clerk/Administrator Peterson reported on the Housing Rehab Project, Minnesota Street Sewer Extension and utility easement acquisition, Nevada Street Storm Sewer Preliminary Engineering Report received, Water Distribution Meter Replacement and the Wastewater Plant Improvement Project status updates. No Council action.

Motion by Ball, seconded by Fay, to adjourn at 6:19 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, November 14, 2022

The Glidden City Council met in regular session on Monday, November 14, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, Bob Linde and Seth Johnson. Council member Pat Fay was absent. Mayor Hartwigsen presided over the meeting.

Motion by Ball, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Fay absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- October 2022
- b. Approve Treasurer's Report- October 2022
- c. Approve Expense & Revenue Summary Report- October 2022
- d. Approval of Claims Report & Authorize Payment- October 2022
- e. Approve Building Permit
 1. Western Iowa Networks- Fiber
- f. Approve The Lincoln Club Liquor License Renewal
- g. Approve New Liquor License for The Old Bank Bar and Grill

Roll call: all ayes. Fay absent. Motion carried.

Jim Leiding, Bolton & Menk, reported on the Minnesota Street Sewer Extension Project.

Motion by Ball, seconded by Linde, to approve Consider Change Order #1- Iowa Trenchless-\$8,500. Roll call: all ayes. Fay absent. Motion carried.

Motion by Freml, seconded by Ball, to approve Pay Request #1- Iowa Trenchless- \$177,122.75. Roll call: all ayes. Fay absent. Motion carried.

Motion by Johnson, seconded by Linde, to approve Final Acceptance and Certificate of Completion. Roll call: all ayes. Fay absent. Motion carried.

Motion by Johnson, seconded by Freml, to approve Resolution #2022-31 Approving Final Acceptance. Roll call: all ayes. Fay absent. Motion carried.

Motion by Linde, seconded by Ball, to approve Pay Request #2- Release of Retainage- Iowa Trenchless- \$9,322.25. Roll call: all ayes. Fay absent. Motion carried.

Motion by Ball, seconded by Freml, to approve Resolution #2022-30 Accepting Annual Urban Renewal Report. Roll call: all ayes. Fay absent. Motion carried.

Motion by Freml, seconded by Linde to approve Pay Estimate #21-King Construction- \$85,671.00. Roll call: all ayes. Fay absent. Motion carried.

Council members discussed all mower bids that were received. Zac Reiling, Haley Equipment, discussed specs of the four mowers Haley Equipment submitted for consideration.

Motion by Linde, seconded by Ball to table mower bid until additional information on specs is received. Roll call: Johnson, Linde, and Ball ayes. Freml abstained. Fay absent. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze reported to Council. No Council action.

City Clerk/Administrator Peterson reported to Council. No Council action.

Motion by Ball, seconded by Linde, to enter Closed Session per Iowa Code 21.5(1)(j) at 6:40 pm. Roll call: all ayes. Fay absent. Motion carried.

Motion by Freml, seconded by Linde to exit Closed Session per Iowa Code 21.5(1)(j) at 6:54 pm. Roll call: all ayes. Fay absent. Motion carried.

Motion by Ball, seconded by Freml, to adjourn at 6:54 p.m. On vote: all ayes. Fay absent. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, November 28, 2022

The Glidden City Council met in regular session on Monday, November 28, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Bob Linde and Pat Fay. Council members Seth Johnson and Angie Freml were absent. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Ball, seconded by Fay, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- October 2022
 2. Sheriff's report-October 2022
 3. Park & Rec Board minutes- October 2022

Roll call: all ayes. Johnson and Freml absent. Motion carried.

No citizens forum.

Council members received clarification on additional specifications from mower bid proposals. Motion by Ball, seconded by Linde, to accept mower bid from Western Iowa Outdoor Power in the amount of \$6,425.30. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Fay, seconded by Linde, to approve Resolution #2022-32 Accepting and Approving Permanent Public Utility Easement and Temporary Construction and Access Easement. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Ball, seconded by Linde, to approve Employee Insurance Renewal. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution #2022-33 Approve Annual Street Finance Report. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Motion by Ball, seconded by Linde, to approve Resolution #2022-34 Accept Annual Financial Report. Roll call: all ayes. Johnson and Freml absent. Motion carried.

Public Works Director Bock discussed James Grossman's accessory building permit, potential use for the old sewer plant building, and meeting with Park & Rec Director and Administrator to review department duties prior to upcoming budget. No Council action.

Tyler Manning, PeopleService, discussed figures on the most recent DNR notice. Administrator Peterson reported on upcoming water distribution meter calibration and running storm drain on Dakota Street. No Council action.

Park & Rec Director Schulze reported on upcoming Trivia Night and Winter Wonderland events. No Council action.

City Clerk/Administrator Peterson discussed sewer fund analysis with financial advisor and to examine the general fund as a potential plan to help finish out the sewer plant and maintain an adequate operating fund until rates catch up in that fund, the potential for a new ordinance to require contractors working in the ROW to have to hydro vac city utilities in order to avoid lines being hit by contractors, and discussed the increased amount for the carnival buyout. No Council action.

Motion by Linde, seconded by Fay, to adjourn at 6:13 p.m. On vote: all ayes. Johnson and Freml absent. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, December 12, 2022

The Glidden City Council met in regular session on Monday, December 12, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Seth Johnson, Bob Linde and Pat Fay. Mayor Hartwigsen was absent. Mayor Pro Tem Ball presided over the meeting.

Motion by Fay, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson, to approve the consent agenda:

- a. Approve Minutes- November 2022
- b. Approve Treasurer's Report- November 2022
- c. Approve Expense & Revenue Summary Report- November 2022
- d. Approval of Claims Report & Authorize Payment- November 2022
- e. Approve Building Permit
 1. Elmer Hein, Jr.- Small Building Addition
- f. Receive and File
 1. Sheriff report- November 2022
 2. Library Board minutes- November 2022
 3. Park & Rec Board minutes- December 2022
- g. Approve New Park & Rec Board Member

Roll call: all ayes. Motion carried.

No citizens forum.

Deputy Clerk Bruns introduced Hannah Pauly and Mike Lamastro with VC3 who virtually presented the IT In A Box package to the Council. Following the virtual presentation the Council members inquired about the duration of the contract, cybersecurity measures, website platform rights, server backup, additional expenses, 3rd party vendor position, data transfer, how the cost of the package is determined and what the package entails. After disconnecting the call with VC3, Deputy Clerk Bruns discussed the two other website only proposals. Council members directed City Clerk Peterson to include the VC3 contract in the next Council meeting for review and consideration at that time.

Motion by Linde, seconded by Freml, to approve Council of Governments Housing Trust Fund Request in the amount of \$1,000. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve Pay Estimate #22- King Construction- \$51,442.50. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Fay, to table Resolution #2022-35 Amending Equipment Charges and Service Charges for the City of Glidden, Iowa until there is clarification on liability coverage. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve Resolution #2022-36 Authorize Transfer. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson, to approve Resolution #2022-37 Resolution Certifying the Population of Recently Annexed Territory to the City of Glidden. Roll call: all ayes. Motion carried.

Motion by Freml, seconded by Linde, to approve Resolution #2022-38 Resolution Confirming Precinct Boundaries Following Annexation of Territory to the City of Glidden and Directing Notification of the County Auditor. Roll call: all ayes. Motion carried.

Public Works Director Bock was absent from the meeting. Council member Linde mentioned the intersection of 3rd and Idaho St at the manhole getting rough. City Clerk Peterson will pass along the message to Bock.

Park & Rec Director Schulze was absent from the meeting.

City Clerk/Administrator Peterson discussed James Grossman's permit, volunteer for judging the tree lighting contest, Water Treatment Plant facility evaluation, and upcoming budget amendment. No Council action.

Motion by Linde, seconded by Fay, to adjourn at 6:48 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Tony Ball, Mayor Pro Tem