

GLIDDEN CITY COUNCIL

Monday, July 11, 2022

The Glidden City Council met in regular session on Monday, July 11, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Angie Freml and Tony Ball. Council member Seth Johnson and Bob Linde were absent for the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- June 2022
- b. Approve Treasurer's Report- June 2022
- c. Approve Expense & Revenue Summary Report- June 2022
- d. Approval of Claims Report & Authorize Payment- June 2022
- e. Approve Building Permit
 1. Brian Kennebeck- Concrete slab
- f. Approve Energy Rebates
 1. Mindy Smith- Clothes Washer
 2. Randy Daniel- Clothes Washer & Dehumidifier

Roll call: all ayes. Linde and Johnson absent. Motion carried.

No citizens forum.

Motion by Ball, seconded by Fay, to approve Amendment to Carroll Refuse Contract to include .14 cents landfill tonnage rate increase per resident and a \$200.00 per month fuel surcharge due to increased cost of fuel prices. Roll call: all ayes. Linde and Johnson absent. Motion carried.

continued 7-11-22

Motion by Ball, seconded by Freml, to approve Pay Estimate #18-King Construction-\$119,806.59. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Motion by Fay, seconded by Ball, to approve 28E Agreement to Execute Automatic Mutual Aid for the Purpose of Fire and Emergency Medical Response-Ralston. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Motion by Freml, seconded by Fay to approve the Ahlers & Cooney Engagement Letter for Proposed Voluntary Annexation. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Motion by Ball, seconded by Freml to approve Independent Public Advisors, LLC, Letter of Engagement as Municipal Advisor. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Motion by Fay, seconded by Ball to consider Resolution #2022-21 to Fix a Date for a Public Hearing on Proposal to Enter Into a General Obligation Sewer Improvement Loan and Disbursement Agreement and to Borrow Money Thereunder. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson passed along anonymous complaint regarding \$1 charge for non-swimmers at Aquatic Center, discussed purchase of golf cart for Park & Rec Director, and recapped storm damages and cleanup efforts. No Council action.

Motion by Freml, seconded by Ball, to adjourn at 5:56 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, July 25, 2022

The Glidden City Council met in regular session on Monday, July 25, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Pat Fay, Angie Freml, Tony Ball, Seth Johnson and Bob Linde. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Johnson, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- June 2022
 2. Sheriff's report- June 2022
 3. Park & Rec Board Minutes- July 2022

- b. . Approve Building Permits
 - 1. Kimberly Hamilton- Fence
- c. Approve Energy Rebates
 - 1. Greg & Kim Platt- Washer
- d. Consider Sewer Forgiveness- 402 Mereness Street

Roll call: all ayes. Motion carried.

Tionna Pooler, Independent Public Advisors, LLC, joined the meeting via conference call and discussed her memo and financial analysis of the sewer fund with the Council. The Council inquired on next steps for financial review of utility funds and process of Capital Improvements Planning going forward. No Council action.

Mayor Hartwigsen opened the Public Hearing on Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement at 5:52 pm. No written, audience, or Council comments were received.

Motion by Fay, seconded by Linde, to close the Public Hearing on the Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement at 5:53 pm. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Freml, to approve Resolution # 2022-22 Resolution Taking Additional Action on Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement. Roll call: all ayes. Motion carried.

No citizens forum.

Jim Leiding, Bolton & Menk, discussed the terms of the Agreement for Professional Services and the proposed Minnesota Street Sewer Extension Project. Motion by Johnson, seconded by Freml to approve Bolton & Menk Agreement for Professional Services-Minnesota Street Sewer Extension Project. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the meeting.

City Clerk/ Administrator updated Council on recent residential water leak repairs. No Council action.

Council member Johnson asked Tyler Manning, PeopleService, about the status of the new flow meter for the Water Treatment Plant that is currently on order. Tyler will follow up with Dave. No Council action.

Park and Rec Director Schulze reported on Farmer's Market, Kickball Fundraiser, Doggie Dip, and potential BINGO and Trivia Night over the fall/winter. No Council action.

City Clerk/Administrator Peterson inquired about Council interest in potential residential house and lot purchase. No Council action.

Council member Johnson applauded City employees on cleanup efforts after city wide impact following the most recent storm.

Motion by Linde, seconded by Fay, to adjourn at 6:28 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, August 8, 2022

The Glidden City Council met in regular session on Monday, August 8, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, Seth Johnson and Bob Linde. Council member Pat Fay was absent from the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Johnson, to approve the tentative agenda. Roll call: all ayes. Fay absent. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- July 2022
- b. Approve Treasurer's Report- June 2022
- c. Approve Expense & Revenue Summary Report- July 2022
- d. Approval of Claims Report & Authorize Payment- July 2022
- e. Approve Building Permit
 - 1. Matthew Miller- Fence
- f. Approve Energy Rebates
 - 1. Joel Freml-Refrigerator
- g. Approve In Kind Aquatic Center Rental and Temporary Road Closure for Triathlon

Roll call: all ayes. Fay absent. Motion carried.

No citizens forum.

Motion by Freml, seconded by Johnson, to approve Resolution #2022-23 Records Retention. Roll call: all ayes. Fay absent. Motion carried.

Motion by Linde, seconded by Freml to approve Pay Estimate #19-King Construction-\$4,965.71. Roll call: all ayes. Fay absent. Motion carried.

Council reviewed Westrum Leak Detection Annual Report. No Council action.

Public Works Director Bock was absent from the meeting.

continued 8-8-22

Park & Rec Director Schulze reported on Fun Days and fundraising efforts. No Council action.

City Clerk/Administrator Peterson discussed potentially starting a Downtown Fall Fest event, VC3/IT in a Box option for enhanced cyber security and website design, status of Wastewater Plant Project, award of Timmerman grant for new PA system at the City Park, and potential Kruger grant applications. No Council action.

Motion by Linde, seconded by Johnson, to adjourn at 6:03 p.m. On vote: all ayes. Fay absent. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, August 22, 2022

The Glidden City Council met in regular session on Monday, August 22, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, Seth Johnson, Bob Linde and Pat Fay. Mayor Hartwigsen presided over the meeting.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

After discussion regarding the In-Kind Donation to the Lil' Wildcat Education Center, Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Receive and Fil3
 1. PeopleService report- July 2022
 2. Sheriff's report- July 2022
- b. Approve Building Permits
 1. Windstream- Right-of-Way
 2. Carol Wittry-Walk Path
- c. Approve Energy Rebates
- d. Consider In Kind Donation- Lil' Wildcat Education Center

Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Fay, seconded by Ball, to approve Resolution #2022-24 Resolution Accepting for Filing an Application for Voluntary Annexation of Certain Land to the City of Glidden, Iowa, Setting the Date for a Public Hearing and A Consultation Meeting, and Providing for Notice of Proposed City Council Action. Roll call: all ayes. Motion carried.

Jim Leiding, Bolton & Menk, introduced the proposed Minnesota Street Sewer Extension Project and timeline of the proposed project. Motion by Linde, seconded by Freml to approve Resolution #2022-25 Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice to Bidder, Fixing Amount of Bidder’s Check, and Ordering Clerk to Publish Notice and For a Public Hearing on Plans, Specifications, Form of Contract and Estimate of Costs for the Minnesota Street Sanitary Sewer Extension Project. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Johnson to approve First Reading of Ordinance 2022-01 Amending Provisions Pertaining to All-Terrain Vehicles. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson to approve First Reading of Ordinance 2022-02 Amending Provisions Pertaining to Alcoholic Beverage Control. Roll call: all ayes. Motion carried.

Public Works Director Bock was absent from the meeting. City Clerk/Administrator Peterson updated Council on a water leak at a couple valves that need replaced near E 2nd Street and Utah. No Council action.

Park & Recreation Director Schulze was absent from the meeting.

Tyler Manning, PeopleService, updated the Council that the new flow meter has arrived, and they are trying to coordinate the water tower inspection to be done at the same time to avoid multiple boil notices for the entire town. No Council action.

City Clerk/Administrator Peterson discussed Jessie attending Carroll County Leadership Institute, funding request toward Swim Team started block replacement, and upcoming Kruger Grant applications. No Council action.

Motion by Fay, seconded by Ball, to adjourn at 6:06 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, September 12, 2022

The Glidden City Council met in regular session on Monday, September 12, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, and Pat Fay. Council members Bob Linde and Seth Johnson were absent from the meeting. Mayor Hartwigsen presided over the meeting.

Motion by Fay, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Linde and Johnson absent. Motion carried.

Motion by Ball, seconded by Freml, to table g. until further information is received and approve the remaining consent agenda:

- a. Approve Minutes- August 2022
- b. Approve Treasurer's Report- August 2022
- c. Approve Expense & Revenue Summary Report- August 2022
- d. Approval of Claims Report & Authorize Payment- August 2022
- e. Approve Building Permit
 1. Michelle Snyder-Shed
 2. Nancy Toms- Garage
- f. Approve Street Closure- Downtown Fall Fest 10-1-22
- g. Consider Fire Works Request for 2023 FFA Alumni
- h. Outdoor Service Permit- Downtown Lounge 10-1-22

Roll call: all ayes. Linde and Johnson absent. Motion carried.

No citizens forum.

Mayor Hartwigsen opened the Public Hearing on Proposed Contract Documents and Estimated Costs for Repair or Improvements for the Minnesota Street Sanitary Sewer Extension Project at 5:34 pm. No written or audience comments were received. Council member Fay inquired about the significant difference between the preliminary engineer's estimate and the bids received. Jim Leiding, Bolton & Menk, commented on the significant pricing difference for the casing materials. No other comments were made.

Motion by Freml, seconded by Fay, to close the Public Hearing on Proposed Contract Documents and Estimated Costs for Repair or Improvements for the Minnesota Street Sanitary Sewer Extension Project at 5:37 pm. Roll call: all ayes. Johnson and Linde absent. Motion carried.

City Clerk/Administrator Peterson discussed a potential future expansion opportunity. Jim Leiding, Bolton & Menk, discussed the bids and potential construction timeline. Motion by Ball, seconded by Freml, to approve Resolution #2022-26 Approving Contract and Bond and Making Award of Contract for Minnesota Street Sanitary Sewer Extension Project. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Motion by Fay, seconded by Ball to approve First Reading of Ordinance 2022-01 Amending Provisions Pertaining to All-Terrain Vehicles. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Motion by Freml, seconded by Fay to approve Second Reading of Ordinance 2022-02 Amending Provisions Pertaining to Alcoholic Beverage Control. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Motion by Ball, seconded by Fay to waive third reading of Ordinance 2022-02 Amending Provisions Pertaining to Alcoholic Beverage Control. Roll call: all ayes. Johnson and Linde absent. Motion carried.

After Council consulted with Public Works Director Bock via phone call regarding need for the outside contractor trimming around the primary overhead power lines, motion by Ball, seconded by Freml, to accept the 2022 Glidden Tree Trimming Bid and award contract to Gute Tree Service, Inc in the amount of 200.00 per hour with max not to exceed 75 hours without consultation with the Council. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Motion by Fay, seconded by Freml, to approve Pay Estimate #20- King Construction- \$94,218.59. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Motion by Ball, seconded by Freml to approve Resolution #2022-27 Set Employee Wage. Roll call: all ayes. Johnson and Linde absent. Motion carried.

Public Works Director Bock was not present for the meeting.

Park & Rec Director Schulze reported on youth flag football starting next year, Farmer's Market end of season coming up, youth basketball upcoming, ball field improvements, and safety concerns with the evergreens around the concession stand. No council action.

City Clerk/Administrator Peterson inquired about attendance to the upcoming NWILC meeting, downtown façade grant options, and businesses recruitment efforts. No council action.

Motion by Fay, seconded by Freml, to adjourn at 6:22 p.m. On vote: all ayes. Johnson and Linde absent. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, September 26, 2022

The Glidden City Council met in regular session on Monday, September 26, 2022 at 5:30 pm in the Glidden Council Chambers. City Council members present were Angie Freml, Tony Ball, Pat Fay, Bob Linde and Seth Johnson. Mayor Pro Tem Ball presided over the meeting.

Motion by Freml, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Ball, to approve the consent agenda:

- a. Receive and File
 - 1. PeopleService report- August 2022
 - 2. Sheriff's report- August 2022
 - 3. Park & Rec Board minutes- August & September 2022
 - 4. Library Board minutes- August 2022
- b. Approve Building Permits
 - 1. Vince & Mindy Smith- Fence Relocation

- 2. Mary Jo Toms-Deck Addition
 - c. Approve Energy Rebates
 - 1. Gary Brauckman- Refrigerator
 - d. Approve Liquor License Renewal for Las Margaritas
 - e. Approve Liquor License Renewal for Glidden Grocery
 - f. Consider Fire Works Request for 2023 FFA Alumni

Roll call: all ayes. Motion carried.

No citizens forum.

Tyler Manning, PeopleService, was in attendance and Council member Johnson inquired on the ammonia effluent level reported in the monthly report. Tyler will follow up on levels and report back to the City Clerk/Administrator to relay the information to the Council.

Motion by Freml, seconded by Linde to approve Second Reading of Ordinance 2022-01 Amending Provisions Pertaining to All-Terrain Vehicles. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Fay to waive Third Reading of Ordinance 2022-01 Amending Provisions Pertaining to All-Terrain Vehicles and moved for its adoption. Roll call: all ayes. Motion carried.

Public Works Director Bock was absent for the meeting.

Park & Rec Director Schulze was absent for the meeting.

City Clerk/Administrator Peterson discussed the potential to start incorporating Downtown Micro Grants to help with things like façade improvements in the Downtown TIF District. Peterson will consult with John Danos, Dorsey & Whitney, to ask to present some options to the Council and explore this potential offering. No Council action.

Motion by Fay, seconded by Freml, to adjourn at 5:54 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Tony Ball, Mayor Pro Tem