

GLIDDEN CITY COUNCIL

Monday, January 9, 2023

The Glidden City Council met in regular session on Monday, January 9, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Seth Johnson, and Pat Fay. Council member Bob Linde was absent. Mayor Hartwigsen presided over the meeting.

Motion by Ball, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Linde absent. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Approve Minutes- December 2022
- b. Approve Treasurer's Report- December 2022
- c. Approve Expense & Revenue Summary Report- December 2022
- d. Approval of Claims Report & Authorize Payment- December 2022
- e. Receive and File
 1. PeopleService report- November 2022
- f. Approve Energy Rebate
 1. Mike Rath- Dishwasher
- g. Approve In Kind Donation to Community Auction and GR Post Prom
- h. Approve Glidden Fun Day Event
 1. Outdoor Service Permit/Street Closure Downtown Lounge 8-5-23
 2. FFA Alumni Events at City Park/Parade/Street Closures 8-5-23
 3. Carnival 8-3-23 to 8-5-23
 4. Caricatures by Steph Contract 8-5-23
 5. Zoops Fun Zone (balloon twister and air brush tattoos) 8-5-23
- i. Accept Retirement of EMS Director and Appointment of new Director
- j. Approve New Volunteer Fire Fighters to Glidden Fire Department
- k. Accept Resignation of Park & Rec Board Member
 1. Approve New Park & Rec Board Member

Roll call: all ayes. Linde absent. Motion carried.

No citizens forum.

Motion by Johnson, seconded by Ball, to approve Karl Pre-Owned final quote of \$31,662.20 for the 2023 Chevrolet Silverado 1500. Roll call: all ayes. Linde absent. Motion carried.

After Council discussion regarding the proposals, motion by Ball, seconded by Fay, to table the proposals from VC3 and Computer Repair & Service until a future meeting. Roll call: all ayes. Linde absent. Motion carried.

Motion by Freml, seconded by Johnson, to approve Application for Tax Abatement Under the Glidden Urban Revitalization Plan- 227 W 2nd Street. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Freml, to approve Application for Tax Abatement Under the Glidden Urban Revitalization Plan- 901 Colorado Street. Roll call: all ayes. Linde absent. Motion carried.

Dave Sanderson and Tyler Manning with PeopleService discussed the condition and root intrusion happening in the manhole located near the intersection of W 2nd Street and Montana Street. They discussed the two proposals received so far but also indicated that more information needed to be collected before a Council decision should be made on how to rectify the situation. They will gather more information to share with the Council at a later date. Council member Ball asked PeopleService about the performance of the new water distribution meter and if the new wastewater plant is discharging to the creek yet. No Council action.

Motion by Ball, seconded by Fay to approve Pay Estimate #23- King Construction-\$16,625.00. Roll call: all ayes. Linde absent. Motion carried.

Motion by Fay, seconded by Freml, to approve Resolution #2023-01 Setting Public Hearing for Amendment #1 FY23 Budget. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Freml to approve Resolution #2023-02 Authorization to Publish Wages. Roll call: all ayes. Linde absent. Motion carried.

Library Director, Suzanne Olberding, discussed the 2022 annual statics and presented the Library budget requests to the Council. No Council action.

Park & Rec Director Schulze reported on upcoming events, new fundraising ideas for 2023, and presented the Park & Rec budget requests to the Council. No Council action.

City Clerk/Administrator Peterson reported to Council. No Council action.

Motion by Ball, seconded by Freml to enter Closed Session per Iowa Code 21.5(1)(i) at 6:43 pm. Roll call: all ayes. Linde absent. Motion carried.

Motion by Fay, seconded by Freml to exit Closed Session per Iowa Code 21.5(1)(i) at 6:56 pm. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Fay, to increase City Administrator Peterson's salary to 85,000/year effective March 1, 2023. Roll call: all ayes. Linde absent. Motion carried.

Motion by Freml, seconded by Fay, to adjourn at 6:59 p.m. On vote: all ayes. Linde absent. Motion carried.

Council members discussed FY24 budget in Work Session 1. Topics discussed included General Fund, Capital Projects and LOST.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, January 23, 2023

The Glidden City Council met in regular session on Monday, January 23, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Seth Johnson, and Pat Fay. Council member Bob Linde and Mayor Hartwigsen were absent. Mayor Pro Tem Ball presided over the meeting.

Motion by Fay, seconded by Freml, to approve the tentative agenda. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Freml, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- December 2022
 2. Sheriff's report-December 2022
 3. Fire Department minutes- November and December 2022 & January 2023
 4. Park & Rec Board minutes- January 2023
 5. Library Board minutes- December 2022
- b. Approve Fire and EMS Department Annual Report
- c. Approve Energy Rebates
 1. Corine Handlos- Washer and Dehumidifier

Roll call: all ayes. Linde absent. Motion carried.

Mayor Pro Tem Ball opened the Public Hearing on Budget Amendment #1 FY23 at 5:32 pm. No written, audience, or Council comments were received.

Motion by Ball, seconded by Fay, to close the Public Hearing on Budget Amendment #1 FY23 at 5:33 pm. Roll call: all ayes. Linde absent. Motion carried.

Motion by Johnson, seconded by Ball, to approve Resolution #2023-04 Adoption of Budget Amendment FY23. Roll call: all ayes. Linde absent. Motion carried.

Jim Leiding, Bolton & Menk, discussed the details and timeline of the Liberty Rock Plaza- Phase 1 Project with the Council. Motion by Fay, seconded by Freml, to approve Resolution #2023-03 Resolution Ordering Bids, Approving Plans, Specifications and Form of Contract and Notice of Bidder, Fixing Amount of Bidder's Check, and Ordering Clerk to Publish Notice and For a Public Hearing on Plans, Specifications, Form of Contract and Estimated Costs for the Liberty Rock Plaza- Phase 1 Project. Roll call: all ayes. Linde absent. Motion carried.

Leroy Schulte, Computer Repair & Service, discussed their IT proposal for Council consideration. The proposal included upgrades in cyber security features, data backup options, email filter protection, and some equipment upgrades. Council members discussed the need to invest in enhanced cyber security protection. Council members will review both proposals from VC3 and Computer Repair & Service at the next Council meeting when all members will be in attendance. No Council action.

City Clerk/Administrator presented the letter from PeopleService regarding the revision to the Operations and Maintenance Agreement. The Council members asked Tyler Manning, PeopleService, about the water loss calculation that is reported on the monthly report from PeopleService. Council members discussed researching measures that could be taken to track down the ongoing water loss issue. No Council action.

Motion by Freml, seconded by Fay, to approve Resolution #2023-05 Set Public Hearing for FY24 Maximum Property Tax Levy. Roll call: all ayes. Linde absent. Motion carried.

Public Works Director Bock was not present for the meeting.

Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson reported to Council. No Council action.

Motion by Freml, seconded by Fay, to adjourn at 6:44 p.m. On vote: all ayes. Linde absent. Motion carried.

Council members discussed FY24 budget in Work Session 2. Topics discussed included utilities.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Tony Ball, Mayor Pro Tem

GLIDDEN CITY COUNCIL

Monday, February 13, 2023

The Glidden City Council met in regular session on Monday, February 13, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Seth Johnson, Bob Linde and Pat Fay. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- January 2023
- b. Approve Treasurer's Report- January 2023
- c. Approve Expense & Revenue Summary Report- January 2023
- d. Approval of Claims Report & Authorize Payment- January 2023

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Maximum Property Tax Levy FY24 at 5:31 pm. No written, audience, or Council comments were received.

Motion by Freml, seconded by Ball, to close the Public Hearing on the Maximum Property Tax Levy at 5:32 pm. Roll call: all ayes. Motion carried.

continued 2-13-23

Motion by Fay, seconded by Johnson, to approve Resolution #2023-06 Adopt Maximum Property Tax Levy FY24. Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Ball, seconded by Freml to decline Sewer Charge Forgiveness for Residential Water Leak due to water leak still discharging into City sewer drain and not into the ground directly. Roll call: all ayes. Linde abstained. Motion carried.

Deputy Clerk Bruns presented additional website proposals to the Council for consideration. Motion by Johnson, seconded by Linde to approve the IT proposal from Computer Repair & Service and the website proposal from Fusebox Marketing. Roll call: all ayes. Motion carried.

Council members discussed employee wages for FY24 budget. No Council action.

Public Works Director Bock informed the Council there is no need to keep the 2008 F150 Ford Truck that was replaced by the new Public Works truck that was recently received. The Council discussed any future needs and storage issues and instructed Bock to proceed with soliciting sealed bids for the disposal of the truck.

Park & Rec Director Schulze reported to Council. No Council action.

City Clerk/Administrator Peterson reported to Council. No Council action.

Motion by Freml, seconded by Fay, to adjourn at 7:23 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, February 27, 2023

The Glidden City Council met in regular session on Monday, February 27, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Seth Johnson, Bob Linde and Pat Fay. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- January 2023
 2. Sheriff's report- January 2023
 3. Park & Rec Board minutes- February 2023
 4. Library Board minutes- January 2023
- b. Consider In-Kind Donation-
 1. St. Anthony Hospital 2023 Mental Health Matters Fundraiser
 2. Glidden Public Library- Summer Reading Program Incentives
 3. Glidden-Ralston Post Prom Committee

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Proposed Contract Documents and Estimated Costs for Repair or Improvement to the Liberty Rock Plaza Phase 1 at 5:30 pm. Jim Leiding, Bolton & Menk, informed the Council that no bids were received for Phase 1. Leiding did receive some feedback after the bid letting date to discuss with the Council regarding some potential revisions to Phase 1. No additional written or Council comments were received.

Motion by Linde, seconded by Fay, to close the Public Hearing on the Proposed Contract Documents and Estimated Costs for Repair or Improvement to the Liberty Rock Plaza Phase 1 at 5:32 pm. Roll call: all ayes. Motion carried.

Jim Leiding, Bolton & Menk, discuss potential revisions to Phase 1 that may help with soliciting quotes. Council members provided feedback to Leiding regarding the revisions in order to move forward with Phase 1 concrete quotes.

No citizens forum.

Motion by Ball, seconded by Linde, to approve Bike Tail/Tractor Pull Entrance and Parking Agreements. Roll call: Linde, Fay, Ball & Freml ayes. Johnson nay. Motion carried.

Motion by Freml, seconded by Johnson, to approve Resolution #2023-07 Setting Glidden Aquatic Center, Recreation Program and Wellness Center Fees. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Freml, to approve Resolution 2023-08 Set Employee Wages. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve First Reading of Ordinance 2023-01 Amending Provisions Pertaining to Rates for Water Service Outside City Limits Regarding Formal Connection Requests. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Johnson, to approve First Reading of Ordinance 2023-02 Amending Provisions Pertaining to Rates for Solid Waste Collection. Roll call: all ayes. Motion carried.

Public Works Director Bock was not present for the Council meeting.

Park & Rec Director Schulze was not present for the Council meeting.

City Clerk/Administrator Peterson reported to Council. No Council action.

Motion by Freml, seconded by Linde, to adjourn at 6:38 pm. Roll call: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk/Admin Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, March 13, 2023

The Glidden City Council met in regular session on Monday, March 13, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Bob Linde and Pat Fay. Council member Seth Johnson was absent. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Ball, seconded by Fay, to approve the consent agenda:

- a. Approve Minutes- February 2023
- b. Approve Treasurer's Report- February 2023
- c. Approve Expense & Revenue Summary Report- February 2023
- d. Approval of Claims Report & Authorize Payment- February 2023
- e. Approve Building Permits
 1. BTC Inc. for Western Iowa Telephone- Fiber
 2. Dillon & Jordon Feld- Addition
 3. Jim Feilmeier- Shed

Roll call: all ayes. Johnson absent. Motion carried.

Motion by Fay, seconded by Ball to approve City Clerk/Administrator Peterson opening three new 12-month Certificates of Deposit at Iowa Savings Bank for the General, Water, and Garbage funds at the rate of 4.33% APY as quoted in the City Depositories quote received February 16, 2023. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Linde, seconded by Ball, to table Resolution #2023-09 FY24 Wages until the next regular meeting to allow for a full Council consideration. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Fay, seconded by Linde, to approve Resolution #2023-10 Setting Public Hearing for FY24 Budget. Roll call: all ayes. Johnson absent. Motion carried.

continued 3-13-23

Motion by Linde, seconded by Freml, to accept the highest bid of \$4,100 from Allan Olerich for the 2008 F150 Ford Truck. Roll call: all ayes. Johnson absent. Motion carried.

The Council members reviewed the Veolia Annual Water Tower Inspection Report. No Council action.

Motion by Fay, seconded by Freml, to approve Second Reading of Ordinance 2023-01 Amending Provisions Pertaining to Rates for Water Service Outside City Limits Regarding Formal Connection Requests. Roll call: all ayes. Johnson absent. Motion carried.

Motion by Ball, seconded by Fay, to approve Second Reading of Ordinance 2023-02 Amending Provisions Pertaining to Rates for Solid Waste Collection. Roll call: all ayes. Johnson absent. Motion carried.

Public Works Director Bock reported to Council. No Council action.

Park & Rec Director Schulze was not present.

City Clerk/Administrator Peterson reported to Council. No Council update.

Motion by Ball, seconded by Freml, to adjourn at 6:17 pm. Roll call: all ayes. Johnson absent. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, March 27, 2023

The Glidden City Council met in regular session on Monday, March 27, 2023 at 5:30 pm in the Glidden Council Chambers. City Council members present were Tony Ball, Angie Freml, Bob Linde, Pat Fay, and Seth Johnson. Mayor Hartwigsen presided over the meeting.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Freml, to approve the consent agenda:

- a. Receive and File
 1. PeopleService report- February 2023
 2. Sheriff's report- February 2023
 3. Library Board minutes- February 2023
 4. Board of Adjustment minutes-March 2023
- b. Approve Building Permits
 1. Dave & Renee Richardson- Addition
 2. Kayla Thielen- Deck Extension
 3. Tom Vaughn- Accessory Building
 4. Cindy Kirsch- Master Bedroom, Bath, and Garage Addition
 5. Lil' Wildcat Education Center- Shed
- c. Approve In Kind Donation Requests
 1. Glidden-Ralston FFA
 2. Schon Family- Carroll County Relay for Life Fundraiser
- d. Approve Street Closure- Touch-A-Truck Event

Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Fay, seconded by Linde, to approve Resolution #2023-11 Resolution Setting Public Hearing Budget FY24. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve Iowa Pump Works Lift Station Maintenance Agreement. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Freml, to accept Rehab Systems Inc. Manhole Restoration Proposal. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson to approve Resolution #2023-09 FY24 Wages with modification to proposed Park & Rec Director Salary to \$55,000/yr. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution #2023-12 Set Employee Wage. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Freml, to approve Third Reading of Ordinance 2023-01 Amending Provisions Pertaining to Rates for Water Service Outside City Limits Regarding Formal Connection Requests and moved for its adoption. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve Third Reading of Ordinance 2023-02 Amending Provisions Pertaining to Rates for Solid Waste Collection and moved for its adoption. Roll call: all ayes. Motion carried.

continued 3-27-23

Public Works Director Bock reported to Council. No Council action.

Park & Rec Director Schulze was not present for the meeting.

City Clerk/Administrator Peterson reported to Council. No Council action.

Motion by Freml, seconded by Linde, to adjourn at 6:13 pm. Roll call: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk/Admin

Attest _____
Roger Hartwigsen, Mayor