

GLIDDEN CITY COUNCIL

Monday, April 12, 2021

The Glidden City Council met in regular session on Monday, April 12, 2021 at 5:30 pm in the Glidden City Hall Meeting Room. City Council members present were Pat Fay, Morgan Green, Tony Ball, Seth Johnson, and Bob Linde. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes- March 2021
- b. Approve Treasurer's Report- March 2021
- c. Approve Expense & Revenue Summary Report- March 2021
- d. Approval of Claims Report & Authorize Payment- March 2021
- e. Approve Building Permits
 1. Abigail & Benjamin Platt- sidewalk addition
 2. Dave Richardson- 2 driveway removal and replacements
 3. Andre & Shirley Angrick- addition
 4. Lisa Graves- fence
- f. Street Closure- Glidden Grocery- 6-24-21

Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Linde, seconded by Fay, to approve Sewer Charge Forgiveness for Residential Water Leak to Mark Schneider in the amount of \$36.52. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve Pay Estimate #6 to King Construction in the amount of \$410,990.94. Roll call: all ayes. Motion carried.

Dave Sanderson, PeopleService, reported on the status of Well #7 and made recommendation for repairs. Sanderson will gather an estimate and present to the Council for consideration at an upcoming meeting. No Council action.

Motion by Ball, seconded by Johnson, to approve 2021 Stump Removal Bid Proposal from Gute Tree Service in the amount of \$1,468.80. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve the Public Works Truck Bid Proposal from Karl Chevrolet-Stuart in the amount of \$21,944.40. Roll call: all ayes. Fay-nay. Motion carried.

Motion by Johnson, seconded by Fay, to approve the Public Works Toolcat Bid Proposal from Haley Equipment with the total amount of \$64,057.12. Roll call: all ayes. Linde abstained. Motion carried.

Motion by Linde, seconded by Ball, to approve the 2021 Street Improvement Bid Proposal from Blacktop Service Co. with the total amount of \$284,701.50. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve the 2021 Public Works Seasonal Staff Recommendations. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson, to approve the estimate from Paul Henry Masonry in the amount of \$1,200 for interior chimney and wall repairs on the north wall of the Wellness Center. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve the estimate from Elevate Roofing in the amount of \$8,665.00 for installation of EPDM on the Wellness Center roof. Roll call: all ayes. Motion carried.

Public Works Director Bock discussed completion of CEU requirements for the year, ballpark list, pool prep, cemetery tree removal completion, and drain clogged at the fire department. No Council action.

City Clerk Peterson discussed Smith lease, fire department damage, potential pickleball court location, and lighting rebate. No Council action.

Council member Ball reported on the last Vision Core meeting. No Council action.

Motion by Ball, seconded by Green, to adjourn at 6:52 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, April 26, 2021

The Glidden City Council met in regular session on Monday, April 26, 2021 at 5:30 pm in the Glidden City Hall Meeting Room. City Council members present were Pat Fay, Morgan Green, Tony Ball, and Bob Linde. Mayor Roger Hartwigsen and Council member Seth Johnson were absent. Mayor Pro Tem Ball presided.

Motion by Fay, seconded by Green, to approve the tentative agenda. Roll call: all ayes. Johnson-absent. Motion carried.

Motion by Linde, seconded by Fay, to approve the consent agenda:

- a. Receive and File
 - 1. Library Board Minutes- March 2021
 - 2. Sheriff Report- March 2021
 - 3. Park & Rec Board Minutes- March & April 2021
- b. Approve Building Permits
 - 1. Mike Genter- Fence
 - 2. Merle & Joan McCrea- Front Porch
- c. Approve Casey’s General Store Cigarette Permit Renewal

Roll call: all ayes. Johnson-absent. Motion carried.

No citizens forum.

Motion by Green, seconded by Linde, to approve IDOT Agreement for Maintenance of Primary Roads in Municipalities. Roll call: all ayes. Johnson-absent. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution #2021-15 Set Public Hearing for FY21 Budget Amendment. Roll call: all ayes. Johnson-absent. Motion carried.

Motion by Ball, seconded by Linde, to approve Resolution #2021-16 Accepting for Filing Two Applications for Voluntary Annexation of Certain Land to the City of Glidden, Iowa, Setting the Date for a Public Hearing, and Providing for Notice of City Council Action. Roll call: all ayes. Johnson-absent. Motion carried.

Motion by Ball, seconded by Fay, to approve Aquatic Center Manager/Assistant Manager Recommendations. Roll call: all ayes. Johnson-absent. Motion carried.

Public Works Director Bock informed the Council about pool prep and opening date, and discussed the cost of paving the road to the ball fields. No Council action.

City Clerk Peterson informed the Council that the Attorney was reviewing the bike trail lease and reported on economic development opportunities. No Council action.

Dave Sanderson, PeopleService, discussed Well #7 production status and estimate of repairs needed. No Council action.

Motion by Ball, seconded by Green, to adjourn at 5:57 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Tony Ball, Mayor Pro Tem

GLIDDEN CITY COUNCIL

Monday, May 10, 2021

The Glidden City Council met in regular session on Monday, May 10, 2021 at 5:30 pm in the Glidden City Hall Meeting Room. City Council members present were Pat Fay, Morgan Green, Tony Ball, Bob Linde and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Council members discussed building permit e. 3. Motion by Johnson, seconded Linde, to table e. 3 until a future meeting to allow more discussion with the homeowners and approve the remaining consent agenda:

- a. Approve Minutes- April 2021
- b. Approve Treasurer's Report- April 2021

- c. Approve Expense & Revenue Summary Report- April 2021
- d. Approval of Claims Report & Authorize Payment- April 2021
- e. Approve Building Permits
 - 1. Karen & Carl Wilburn- patio extension
 - 2. Region XII COG- concrete patio
 - 3. Ricky & Stacey Lundy- 4 season room
- f. Receive and File
 - 1. PeopleService- March 2021

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on Glidden Urban Revitalization Plan at 5:39 pm. No written requests were received by the city. Resident Jerry Jones requested clarification on the plan. No Council comments were received.

Motion by Fay, seconded by Johnson, to close the Public Hearing on Glidden Urban Revitalization Plan at 5:43 pm. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Green, to approve Resolution #2021-17 Adopting Urban Revitalization Plan. Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the FY21 Budget Amendment at 5:44 pm. No written, audience, or Council comments were received.

Motion by Linde, seconded by Fay, to close the Public Hearing on the FY21 Budget Amendment at 5:45 pm. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to Consider Resolution #2021-18 Adopting Budget Amendment FY21. Roll call: all ayes. Motion carried.

Karla Janning, Region XII, informed the Council of an upcoming CDBG opportunity for housing grants.

Motion by Johnson, seconded by Linde, to approve the Community Development Housing Grant Application. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve the Technical Assistance Agreement with Region XII regarding the CDBG Grant Application. Roll call: all ayes. Motion carried.

Council members requested an update on the Senior Housing Duplex Project. Janning informed the Council of the status. No Council action.

No citizens forum.

Motion by Ball, seconded by Fay, to approve the First Reading of Ordinance 2021-03 Designating the Glidden Urban Revitalization Area for the Glidden Urban Revitalization Plan. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve Bike Trail/ Tractor Pull Entrance and Parking Agreements. Roll call: all ayes. Motion carried.

Council members discussed the Well Monitoring Memo and Recommendations from Bolton & Menk. No Council action.

Public Works Director Bock reported on the status of sheet rocking the Wellness Center wall, date to fill the pool, electrical bid updated, and discussed the Kruger Heat Pump with Council member Ball. No Council action.

City Clerk Peterson recapped the city clean-up day. No Council action.

Motion by Green, seconded by Fay, to adjourn at 6:36 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, May 24, 2021

The Glidden City Council met in regular session on Monday, May 24, 2021 at 5:30 pm in the Glidden City Hall Meeting Room. City Council members present were Pat Fay, Morgan Green, Tony Ball, Bob Linde and Seth Johnson. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Ball, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve the consent agenda:

- a. Receive and File
 - 1. Library Board Minutes- April 2021
 - 2. Sheriff Report- April 2021
 - 3. Park & Rec Board Minutes- May 2021
- b. Approve Energy Rebates
 - 1. Martin & Jamie Danner- Central AC

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Application and Proposal for the Voluntary Annexation of Property to the City of Glidden, Iowa at 5:30 pm. No written, audience or Council comments were received.

Motion by Linde, seconded by Ball, to close the Public Hearing on the Application and Proposal for the Voluntary Annexation of Property to the City of Glidden, Iowa at 5:31 pm. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve Resolution #2021-19 Approving Two Applications for Voluntary Annexation of Certain Land to the City of Glidden, Iowa. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Green, to approve Karl Pre-Owned Building Permit Application. Roll call: all ayes. Motion carried.

No citizens forum.

Dave Sanderson, PeopleService, discussed the proposals from Northway Well and Pumping Co. and Cahoy Pump Service with the Council.

Motion by Linde, seconded by Ball, to approve Northway Well and Pumping Co. to Rehab Well #7 contingent on the ability to service the well in the next 30 days. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Fay, to approve the Second Reading of Ordinance 2021-03 Designating the Glidden Urban Revitalization Area for the Glidden Urban Revitalization Plan. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay to waive the Third Reading of Ordinance 2021-03 Designating the Glidden Urban Revitalization Area for the Glidden Urban Revitalization Plan and moved for its adoption. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Linde, to approve Resolution #2021-20 Setting A Public Hearing on the Proposed Sale of City Interest in Real Estate. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Johnson, Pay Estimate #7- King Construction \$245,831.02. Roll call: all ayes. Motion carried.

Public Works Director Bock reported on pool filing status, cemetery prep for Memorial Day, pole change out and electrical updated, and seasonal employee started that day. No Council action.

City Clerk Peterson reported on wastewater plant running short on fill substance so taking a core sample from the west pond at Northland, possible need to hire a second season employee in public works, and Region XII housing grant status. No Council action.

Motion by Linde, seconded by Green, to adjourn at 6:26 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, June 14, 2021

The Glidden City Council met in regular session on Monday, June 14, 2021 at 5:31 pm in the Glidden Council Chambers. City Council members present were Morgan Green, Bob Linde and

Seth Johnson. Council members Tony Ball and Pat Fay were absent. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Johnson, to approve the tentative agenda. Roll call: all ayes. Ball and Fay absent. Motion carried.

Council members discussed building permit e. 8. Motion by Green, seconded by Johnson, to table e. 8 until the next regular council meeting to allow more time for clarification and approved the remaining consent agenda:

- a. Approve Minutes- May 2021
- b. Approve Treasurer's Report- May 2021
- c. Approve Expense & Revenue Summary Report- May 2021
- d. Approval of Claims Report & Authorize Payment- May 2021
- e. Approve Building Permits
 1. Lyle Stork- Residential Home
 2. Bob Bock- Sidewalk
 3. John Whitver- Driveway
 4. Carroll County Secondary Roads-Concrete Slab
 5. Rick & Peggy Hamilton- Ramp
 6. John & Jennette Whitver- Sidewalk and driveway
 7. John & Jennette Whitver- Storage Units
 8. Jody & Addie Brower- Fence
- f. Approve Energy Rebates
 1. Lisa Graves- Dishwasher
- g. Consider in-kind donation of Aquatic Center for Penny Dive and Triathlon

Roll call: all ayes. Ball and Fay absent. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Sale of Real Estate at 5:36 pm. No written, audience, or Council comments were received.

Motion by Green, seconded by Linde, to close the Public Hearing on Glidden Urban Revitalization Plan at 5:36 pm. Roll call: all ayes. Ball and Fay absent. Motion carried.

Motion by Johnson, seconded by Linde, to approve Real Estate Sale to Ricky & Stacey Lundy. Roll call: all ayes. Ball and Fay absent. Motion carried.

Motion by Green, seconded by Johnson, to approve Ricky & Stacey Lundy Building Permit. Roll call: all ayes. Ball and Fay absent. Motion carried.

No citizen forum.

Karla Janning, Region XII, provided the Council with the status of applicants for the Exterior Rehab and the Architectural Barriers Removal CDBG grants.

Motion by Linde, seconded by Green, to approve Resolution #2021-21 Set Public Hearing for CDBG Application. Roll call: all ayes. Ball and Fay absent. Motion carried.

Motion by Johnson, seconded by Linde, to approve Pay Estimate #8- King Construction- \$401,802.43. Roll call: all ayes. Ball and Fay absent. Motion carried.

Motion by Linde, seconded by Johnson, to approve additional PW Part-Time Seasonal Employee contingent on reference checks. Roll call: all ayes. Ball and Fay absent. Motion carried.

Public Works Director Bock updated Council on electrical upgrade project status, leak repair at the pool and Kruger HVAC status. No Council action.

City Clerk Peterson reported to Council. No Council action.

Motion by Linde, seconded by Green, to adjourn at 6:13 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

Following the conclusion of the Council Meeting, it was discovered that the Notice of Public Hearing was not published. The Public Hearing will be held again at the next regular Council Meeting.

GLIDDEN CITY COUNCIL

Monday, June 28, 2021

The Glidden City Council met in regular session on Monday, June 28, 2021 at 5:31 pm in the Glidden Council Chambers. City Council members present were Morgan Green, Bob Linde, Seth Johnson, Tony Ball and Pat Fay. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve the consent agenda:

- a. Receive and File
 1. Library Board Minutes- May 2021
 2. Sheriff Report- May 2021
 3. PeopleService- May 2021
 4. Planning & Zoning Commission Minutes- May 2021
- b. Approve Energy Rebates
 1. Mickey & Barry Snyder- Dishwasher
 2. Robin Olberding- Refrigerator
 3. Kristy Subbert- Refrigerator
- c. Approve Building Permits
 1. Lynn Stork- Trail
 2. Addie & Jody Brower- Fence
- d. Appoint Planning & Zoning Commission Member

e. Appoint New Glidden First Responder

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on the Sale of Real Estate at 5:32 pm. No written, audience, or Council comments were received.

Motion by Fay, seconded by Green, to close the Public Hearing the Sale of Real Estate at 5:32 pm. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to approve Resolution #2021-22 Real Estate Sale to Ricky & Stacey Lundy. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Johnson, to approve Ricky & Stacey Lundy Building Permit. Roll call: all ayes. Motion carried.

A public hearing was held on June 28, 2021 as part of the City Council meeting to hear comments on the city's application for a Community Development Block Grant (CDBG) for Housing Sustainability. The hearing was opened at 5:34 p.m. by Mayor Roger Hartwigsen. The hearing was pursuant to the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987, as amended March 25, 1988. The Iowa Economic Development Authority (IEDA) will advise all CDBG applicants and grantees of the requirements, and of acceptable means to amended, to ensure compliance with said requirements by all applicants for and recipients of CDBG funds administered by the State of Iowa. The public was informed that IEDA requires reasonable public access to all local meetings, project records and information relating to the proposed and actual use of CDBG funds. All CDBG related meetings should be conducted in public buildings.

The need for a housing sustainability program has been realized by the City of Glidden through a Housing Needs Assessment, approved at the public hearing. The proposed project will provide exterior rehabilitation on 6 homes and architectural barrier removal on 2 homes within the city limits of Glidden. Homes will meet the IEDA Housing Sustainability Program standards and be lead safe upon completion. Families may be temporarily displaced during rehabilitation disturbing lead-based paint. Homeowners displaced for Lead Safe work activities will be relocated. No businesses will be displaced as a result of this proposed project.

The total project is estimated to be \$338,000 which includes grant administration of \$30,000 and Rehabilitation/Technical Services of \$308,000. The grant will be submitted on or before July 12, 2021. All funds will assist low or moderate-income homeowners at or below 80% AMI.

Community Development and Housing Needs Assessment: Discussions were conducted regarding results and recommendations from the 2016 Carroll County Housing Needs Assessment. Major goals cited were to complete wastewater lagoon project, finish construction of senior duplexes, apply for CDBG funds for exterior rehabilitation and architectural barrier removal, increase the city trail network and complete construction of Li'l Wildcat daycare. Efforts to meet these goals will include the following: Partner with Habitat for Humanity, COG Housing Trust Fund and New Opportunities for programs to preserve existing homes. Continue supporting

Raccoon Valley Electric Coop in acquisition and demolition of blighted properties and promote the infill lots for new construction. Continue tax-abatement/incentive program for new construction and substantial renovation projects. Continue development of streets, infrastructure, and new sub-divisions to promote new housing development. Continue nuisance ordinance enforcement and rental inspection program.

No comments were received.

The Public Hearing was closed at 5:39 p.m.

Motion by Linde, seconded by Ball, to approve Resolution #2021-23 Application and Number of Projects for the 2021 CDBG Housing Sustainability Program. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve Resolution #2021-24 Policy on the Prohibition of the Use of Excessive Force. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve Resolution #2021-25 Residential Anti-Displacement and Relocation Assistance Plan. Roll call: all ayes. Motion carried.

No citizens forum.

Motion by Fay, seconded by Ball, to approve First Reading of Ordinance #2021-04 Amendment Clarifying Fireworks and Urinating and Defecating Code Sections. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to approve Resolution #2021-26 Authorizing Transfers. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde to approve Resolution #2021-27 Setting A Public Hearing on the Proposed Sale of City Interest in Real Estate. Roll call: all ayes. Motion carried.

Public Works Director Bock reported to Council. No Council action.

City Clerk Peterson reported to Council. No Council action.

Motion by Linde, seconded by Green, to adjourn at 6:32 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor