

GLIDDEN CITY COUNCIL

Monday, January 13, 2020

The Glidden City Council met in regular session on Monday, January 13, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, and Seth Johnson. Council member Bob Linde and Mayor Roger Hartwigsen were absent. Mayor Pro Tem Tony Ball presided.

Motion by Fay, seconded by Green, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Fay, to approve the consent agenda:

- a. Approve Minutes-December 2019
- b. Approve Treasurer's Report-December 2019
- c. Approve Expense & Revenue Summary Report-December 2019
- d. Approval of Claims Report & Authorize Payment
- e. Receive and File
 1. Park & Recreation Board minutes- November 2019
- f. Approve Building Permits
 1. Ricky Lundy- Accessory Building Location 1-denied
 2. Ricky Lundy- Accessory Building Location 2-approved
- g. Approve Energy Rebates
 1. Dave & Lou Forward- washer & dehumidifier
- h. Appoint City Clerk-Brooke Peterson, City Attorney-David Bruner, Mayor Pro Tem-Tony Ball
- i. Approve Glidden Fun Day Events
 1. Outdoor Service Permit/Street Closure Downtown Lounge 8-1-20
 2. FFA Alumni Events at City Park/Parade/Street Closures 8-1-20
 3. Solid Rock Entertainment Carnival 7-30-20 to 8-1-20
 4. Caricatures by Steph Contract 8-1-20
 5. Next Generation Face Painting Contract 8-1-20
- j. Approve Fire Department Officers and Annual Report-Chief Tom Weber, Assistant Chief Chris Soyer, Captain Brian Kennebeck, Lieutenant Jason Olberding, Secretary/Treasurer David McNamara
- k. Approve In Kind Donation to Community Auction-one-year family Aquatic Center membership and one-year Wellness Center Membership and GR Post Prom-10 Aquatic Center daily admission tickets
- l. Approve In Kind Donation to Cherie Rohrbeck Benefit-10 Aquatic Center daily admission tickets, 3-month Wellness Center membership, and key fob

Roll call: all ayes. Motion carried.

Erin Wolf, Librarian, discussed the 2019 Annual Library statistics and budget requests. No Council action.

Motion by Green, seconded by Ball, to approved Council of Governments Housing Trust Fund Request in the amount of \$1,000. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve the Local Planning and Administrative Assistance Contract for Rental Housing Inspection Services. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Johnson, to approve a six-month (7/13/2020) nuisance extension request for 102 Colorado Street. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Green, to approve a nuisance extension request until July 1, 2020 for 428 E 1st Street. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Johnson, to table the consideration of removal of utility lien requested for 102 Colorado Street. Roll call: all ayes. Motion carried.

Residents Shanna and Mark Balukoff, Karla and Gordon Cose, Sue and Harold Seeden, and Reid Starr discussed a potential Northland Park Phase concerning a campground. Residents addressed their concerns with this potential phase and are opposed to the campground. No Council action.

Motion by Green, seconded by Fay, to approve Resolution 2020-01 Authorize Gross Wages Publication. Roll call: all ayes. Motion carried.

Public Works Director Bock presented budget requests for future projects.

Motion by Ball, seconded by Green, to authorize W 6th Street Paving Engineering Services. Roll call: all ayes. Motion carried.

City Clerk Peterson inquired about potential new cleaners having keys if needed and requiring insurance, taking a Lifeguard Management class through the Red Cross online, any action on the smoking policy, possible Paint Iowa Beautiful Grant application, proposed Volunteer Time Off Policy, proposed Cell Phone Policy, project updates, IMWCA site visit recap, approval to add Daycare Survey to February Newsletter, report of a potential buyer for two lots in West View subdivision, and upcoming events. No Council action.

In citizens forum, David Loeschen Councilperson from Denison commented on the revised Cell Phone Policy and provided suggestions on audience participation during Council Meetings. No Council action.

In new business, Mayor Pro Tem Ball was approached regarding membership to the Carroll County Solid Waste Management Commission. Council Member Green was contacted regarding the solid waste haulers contract. No Council action.

Motion by Fay, seconded by Johnson, to adjourn at 6:45 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Tony Ball, Mayor Pro Tem

GLIDDEN CITY COUNCIL

Monday, January 27, 2020

The Glidden City Council met in regular session on Monday, January 27, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan

Green, Seth Johnson, and Bob Linde. Mayor Roger Hartwigsen was absent. Mayor Pro Tem Tony Ball presided.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Green, to approve the consent agenda:

- j. Receive and File
 - 1. Sheriff report – December 2019
 - 2. Fire Department minutes – December 2019
 - 3. Library Board minutes – December 2019
 - 4. PeopleService Report – December 2019

Roll call: all ayes. Motion carried.

Curt Snyder, Carroll Refuse, discussed a possible five-year contract extension for solid waste hauling for the City with a .50 cent increase in year one and a .50 cent increase in year three. Curt also discussed possibly incorporating one city clean up day per year in the contract. No Council action.

Motion by Linde, seconded by Fay, to approve the utility lien per Iowa Code Section 384.84 removal request (\$342.87) for 102 Colorado Street in which half (\$171.43) will be paid by the owner and half (\$171.44) will be paid by the City of Glidden. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve the Bolton & Menk Agreement for Professional Services for W 6th Street in the amount of \$32,700. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the Bolton & Menk Agreement for Professional Services for 2020 Sanitary Sewer CIPP Lining in the amount of \$24,000. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve the Bolton & Menk Agreement for Professional Services for Well No. 9 and Raw Watermain Improvement in the amount of \$58,400. Roll call: all ayes. Motion carried.

James Leiding, Bolton & Menk, provided an update on the Northland Park Phase 1 pond layout. No Council action.

Motion by Green, seconded by Fay, to approve the estimate from Sargent Drilling for rehabilitation work for Well #6 in the amount of \$17,024.50. Roll call: all ayes. Motion carried.

The City Council considered the Cleaning Contract Bids. Council tabled discussion for the next regular meeting.

The City Council considered Cleaning Contract verbiage. No Council action.

Motion by Johnson, seconded by Green, to approve Employee Wages for FY21. Roll call: all ayes, but Ball-nay, Fay-nay. Motion carried.

Motion by Green, seconded by Johnson, to appoint Tony Ball as the representative for the Carroll County Solid Waste Commission. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve the Bond Counsel Contract from Dorsey & Whitney LLP for the Wastewater Treatment Plant Improvement Project in the estimated amount of \$13,500. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Green, to approve Resolution 2020-02 Volunteer Time Off Policy. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution 2020-03 Cell Phone Policy. Roll call: all ayes, but Johnson-nay. Motion carried.

Motion by Fay, seconded by Ball, to approve Resolution 2020-05 to Set Public Hearing FY21 Maximum Property Tax Levy. Roll call: all ayes. Motion carried.

Public Works Director Bock provided his report and an update on delay of backfill from water main break due to broken streetlight wiring.

City Clerk Peterson inquired about a wage increase to aquatic center staff, provided Council with an updated spreadsheet on the nuisance properties, provided Council with an update on the Rental Housing registration timeline, inquired about removing the \$10 late fee from the Swim Team registration per request from the Swim Team Parent Reps, and reported on the attendance from the Bird Feeder Workshop.

Motion by Ball, seconded by Linde, to adjourn at 8:26 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Tony Ball, Mayor Pro Tem

GLIDDEN CITY COUNCIL

Monday, February 10, 2020

The Glidden City Council met in regular session on Monday, February 10, 2020 at 5:31 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Seth Johnson 5:36 and Bob Linde. Council member Morgan Green via conference call. Mayor Roger Hartwigsen presided.

Motion by Ball, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes-January 2020
- b. Approve Treasurer's Report- January 2020
- c. Approve Expense & Revenue Summary Report- January 2020
- d. Approval of Claims Report & Authorize Payment- January 2020
- e. Fire Department Training Street Closure 3/11/20-3/13/20

Roll call: all ayes. Motion carried.

Council member Johnson enters the meeting at 5:36 pm.

Motion by Fay, seconded by Linde, to table the Refuse Hauling Contract Extension. Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing for the Maximum Tax Levy at 5:38 pm. No written, audience, or council comments were received.

Motion by Ball, seconded by Fay, to close the Public Hearing for the Maximum Tax Levy at 5:40 pm. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve Resolution 2020-06 to Adopt the Max Tax Levy. Roll call: all ayes. Motion carried.

Council Member Green exited the meeting via disconnecting phone call at 5:42pm.

Dave Sanderson, Peopleservice reported on the recent DNR report and permit. No council action.

Motion by Johnson, seconded by Ball, to approve Work Order No. 2019-02 Miscellaneous Service Agreement from Stanley Consultants, Inc. in the amount of \$46,500. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Fay, to table Resolution 2020-04 Setting Glidden Aquatic Center, Recreation Program and Wellness Center Fees. Roll call: all ayes. Motion carried.

City Clerk Peterson and Council member Johnson shared input from Strictly Business Workshop hosted by Region XII COG. No council action.

Motion by Linde, second by Ball, to reject all received bids for the cleaning contract. Roll call: all ayes. Motion carried. All cleaning will be done by the existing City staff.

Public Works Director Bock reported to Council about sweeper repainting, asked about purchasing for iron price the old chain link fence and posts that received no bids when we sent out for sealed bids previous, and the equipment is washed and ready for the next snow.

City Clerk Peterson asked Council for input on the Wellness Center access health plan for Union Pacific employees, approval of the Wellness Center as a Silversneakers location, attendance for the upcoming Nuisance Abatement workshop on February 26th, landlord registration update, BINGO event attendance update, Attorney clarification on the cell phone policy, applied for a stipend for the IMMI registration fees and will apply for a scholarship for week 1 of clerk school, pool manager and lifeguard ad update, Pound Class cancellation, and CPR class registration for Saturday Feb 15th in Lidderdale.

Motion by Fay, seconded by Linde, to adjourn at 6:51 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL Monday, February 24, 2020

The Glidden City Council met in regular session on Monday, February 24, 2020 at 5:32 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Seth Johnson, Morgan Green and Bob Linde. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Fay, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- k. Receive and File
 - 5. Sheriff report – January 2020
 - 6. Fire Department minutes – January 2020
 - 7. Library Board minutes – January 2020
 - 8. Park and Rec Board- January 2020
 - 9. PeopleService Report – January 2020
- l. Consider Glidden American Legion Liquor License March 27, 2020
- m. Approve In Kind Donation to Manning Child Care Center – 10 aquatic daily admissions

Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the request from Steve & Lisa Malberg for sewer charge forgiveness in the amount of \$126.74 for consumption above the average. Roll call: all ayes. Motion carried.

The City Council reviewed the Introduction and Letter of Interest from Ray's Refuse Inc. for the Solid Waste Services. No Council action.

Motion by Ball, seconded by Green, to send Request for Qualifications for the Solid Waste Contract in July 2020 for consideration in August 2020. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Green, to revise the wage for Administrative Assistant for FY21 to \$13.00. Roll call: all ayes. Motion carried.

The City Council tabled the PeopleService Operation and Maintenance Agreement. No Council action.

The City Council tabled the Windstream Communications permit application for buried fiber optic cable on Montana Street. No Council action.

Motion by Fay, seconded by Ball, to make application to the Homes for Iowa Houses program. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Linde, to approve Resolution 2020-08 Approve Proposed FY21 Budget & Publish. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to approve Resolution 2020-04 Setting Glidden Aquatic Center, Recreation Programs and Wellness Center Fees. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve Resolution 2020-09 2020 Iowa Municipal Professionals Institute Scholarship Application. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to approve the Turachek Memorial Cemetery garden expense of \$150.00 to Jerry Mathine. Roll call: all ayes. Motion carried.

Public Works Director Bock reported on the ball field scoreboards, potentially selling of the 3rd mower, placing a help wanted ad for a mower this summer, downsizing the picnic table inventory, and possible use renting the lift truck to cut a hanging tree at his residence.

Dave Sanderson, PeopleService, reported to Council on the new equipment upgrades of Ph Meter and Dissolved Oxygen Meter and discussed the water loss reflected on the monthly PeopleService report with Council member Ball.

City Clerk Peterson reported about the request for coalition dues for Highway 30 Coalition, wave of key fob amount for SilverSneakers, stipend approved for IMMI Conference, response from the Alternate Management Plan, update on the Senior Housing Project and the Wastewater Treatment Facility Project.

Motion by Fay, seconded by Linde, to adjourn at 6:41 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, March 9, 2020

The Glidden City Council met in regular session on Monday, March 9, 2020 at 5:30 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Seth Johnson, Morgan Green and Bob Linde. Mayor Roger Hartwigsen presided.

Motion by Linde, seconded by Green, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve the consent agenda:

- a. Approve Minutes-February 2020
- b. Approve Treasurer's Report- February 2020
- c. Approve Expense & Revenue Summary Report- February 2020
- d. Approval of Claims Report & Authorize Payment- February 2020
- e. Approve Energy Rebates
 - i. Amanda Hartman- Clothes Washer, Refrigerator
 - ii. Larry Storesund- Water Heater
- f. Approve Building Permits
 - iii. Andy Dickes- Paver Patio

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on Budget Estimate FY21 at 5:32 pm. No written, audience, or council comments were received.

Motion by Fay, seconded by Johnson, to close the Public Hearing on Budget Estimate FY21 at 5:33 pm. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Linde, to approve Resolution 2020-10 Adoption of Budget and Certification of City Taxes FY21. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Linde, to approve Resolution 2020-07 Set Wages FY21. Roll call: all ayes. Green-abstains. Motion carried.

Landlord John Kirby expressed his opinion with the mandatory fire extinguisher requirement for all rental properties as listed on the rental inspection checklist. No Council action.

Karla Janning from Region XII COG reported to Council on the Senior Housing Duplex Project. No Council action.

Motion by Linde, seconded by Fay, to approve Resolution 2020-11 Setting a Public Hearing on the Proposed Sale of City Interest in Real Estate. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to table the PeopleService Operation and Maintenance Agreement. Roll call: all ayes. Motion carried.

Motion by Johnson, seconded by Green, to approve Windstream Communications Permit Application for Fiber Optic. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve employee, Bob Bock, request to rent lift truck. Roll call: all ayes. Green-abstains. Motion carried.

Public Works Director Bock report on the installation of a sump pump line needed for the new proposed Hucka property, starting to begin work on the pool for the season, and having a hydraulic issue with the backhoe that is under warranty. No Council action.

City Clerk Peterson reported on damaged fire equipment from a recent fire call, Homes for Iowa opportunity, employment updates on Pool Manager/Assistant Manager, PT Parks, and Lifeguards, landlord registration update, upcoming lunch and learn, resident request to donate labor for Kruger Shelter front door re-stain/varnish, CDBG grant award, Aquatic Center Parking Lot and Sidewalk Project update, Northland Park Phase 1 update, and nuisance abatement update. No Council action.

Motion by Linde, seconded by Fay, to adjourn at 6:29 p.m. On vote: all ayes. Motion carried.

By _____ Attest _____
Brooke Peterson, City Clerk Roger Hartwigsen, Mayor

GLIDDEN CITY COUNCIL

Monday, March 23, 2020

In support of Governor Reynolds’ proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it “impossible and impractical” to meet in one location. The City Council Chambers were closed to the public; however, the meeting was made public using teleconference and web conference options. All steps, according to Iowa Code section 21.8, have been followed to hold the open meeting while still protecting the public from the possible spread of the virus.

The Glidden City Council met in regular session on Monday, March 23, 2020 at 5:31 pm in the Glidden City Council Chambers. City Council members present were Tony Ball, Pat Fay, Morgan Green, Bob Linde and Seth Johnson via web conference call. Mayor Roger Hartwigsen presided.

Mayor Hartwigsen recognized Suzy Danner for her 31 years of dedicated service to the community of Glidden.

Motion by Fay, seconded by Linde, to approve the tentative agenda. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Green, to approve the consent agenda:

- n. Receive and File
 - 10. Sheriff report – February 2020
 - 11. Fire Department minutes – February 2020
 - 12. Library Board minutes – February 2020
 - 13. Park and Rec Board- February 2020
 - 14. PeopleService Report – February 2020
- o. Approve Energy Rebates
- p. Approve Building Permits
 - 1. Bonnie Owen-Ramp
 - 2. Joe & JoAnn Morlan- Fence Permit Renewal

Roll call: all ayes. Motion carried.

Mayor Hartwigsen opened the Public Hearing on Proposed Sale of City's Interest in Real Estate at 5:33 pm. Comments received by the City from Doug Hucka indicate that he is no longer interested in purchasing Lots 8 & 9 of the West View Subdivision.

Motion by Fay, seconded by Linde, to close the Public Hearing on the Proposed Sale of City's Interest in Real Estate at 5:34 pm. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Ball, to approve PeopleService Operation and Maintenance Agreement. Roll call: all ayes. Motion carried.

Motion by Linde, seconded by Fay, to approve CDBG Grant Contract. Roll call: all ayes. Motion carried.

Motion by Green, seconded by Ball, to approve Resolution 2020-12 to Set Public Hearing on Proposed Gift of City's Interest in Real Estate to Region XII COG. Roll call: all ayes. Motion carried.

Motion by Fay, seconded by Green, to approve Resolution 2020-15 to Set a Public Hearing on the Proposed Sale of City's Interest in Real Estate. Roll call: all ayes. Motion carried.

Motion by Ball, seconded by Johnson, to approve Resolution 2020-16 Authorizing A Temporary Waiver of all Late Fees and Non-Pay Disconnection of Utility Services. Roll call: all ayes. Motion carried.

Public Works Director Bock reported pool chemical order is on hold pending the current virus situation may effect pool opening, Council member Linde inquired about the alley by the post office, and Council member Ball inquired about any backs needed on our bleachers at the ball field for safety purposes.

3-23-20 continued

City Clerk Peterson asked the Council to waive any additional fees beyond the \$200 rental fee for the school to rent the pool in May, Homes for Iowa update, Elmer Hein to sell old trailer park area if there is any City interest, Application of Support for Lincoln Highway Heritage Byway, recapping the ICAP visit, Bill Arnold's concerns via email, potential Touch-A-Truck event in the future, helping advertise for Midwest Financial for Glidden Grocery gift certificates, approved Paint Iowa Beautiful grant, approved REG sponsorship for scoreboard, clerk cell phone, and hearing test inquiry.

Motion by Linde, seconded by Fay, to adjourn at 6:00 p.m. On vote: all ayes. Motion carried.

By _____
Brooke Peterson, City Clerk

Attest _____
Roger Hartwigsen, Mayor